



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
October 27, 2016
4:00 p.m.
Meeting Notes
CALL TO ORDER

Meeting Location: Latino Hispanic Room

CHAIR: Cathy Delneo, Chief of Branches

Attendees: Miriam Pavis (BAY) Excused, Larry Ware (BAY) Excused, Nina Youkelson (BHE), Marcia Parrott (EXC), Ruth Grabowski (EXC), Nora Dowley (GPA) Excused, Laura Bernabei (ING) Excused, Leiha Farhadi (ING) Excused, Harriet Sollod (MER), Judy Strebel (MIS) Excused, Rosa M.Quinones (MIS) Excused, Kenneth Fax (MBA), Ruth Maginnis (NVA), Kathleen McClay (NBE), Anh Le (NBE) Excused, Pinkie Bolden (OVI) Excused, Edna James (OVI), Vanessa Wallace (OVI) Excused, Bessie Hahn (ORT) Excused, Marcia Ehrlich (PAR), Diane Silver (PAR), Michael Leahy (PSI) Excused, Don Thielges (POR), Chet Roaman (POT) Excused, Marcia Popper (PRE), Kaitlyn Tran (PRE), Elaine Cahn (RIC), Joan Walton (SUN) Excused, Deborah Oppenheim (SUN) Excused, Rochelle Fort (VVA) Excused, Kenny Chin (WPO) Excused, Maryam Roberts (WPO) Excused, Callen Taylor (WSA) Excused

Guests: Nhu Tien Lu (Regional Manager, San Francisco StoryCorps.)

Administrators: Luis Herrera (City Librarian), Michael Lambert (Deputy City Librarian), Sue Blackman (SFPL Commission Secretary)

HOUSEKEEPING

- There will not be a CNL Meeting in November due to the Thanksgiving holiday.
- The next regular **CNL Meeting** will be **Thursday, January 26, 2017**, 4:00 p.m. in the Latino Hispanic Room B, Main Library, Lower Level.
- The next **CNL Steering Committee Meeting** will be on **Tuesday, January 17, 2017**, 4:30 p.m. in Room 601 – Main Library.
- There will not be a Library Commission Meeting in November.
- The next **Library Commission Meeting** will be on **Thursday, December 15, 2016**, 4:30 p.m. in the Koret Auditorium, Main Library
- Volunteers are needed to attend the Library Commission Meeting on Thursday, December 15, 2016.

ANNOUNCEMENTS

- Tom Fortin, the new Chief of Main, was introduced at the meeting. Most recently, Tom was Deputy Director of Library Services for the San Mateo County Library. He has experience in a variety of public libraries Queens Public Library and SFPL, where he was the Northwest District Manager in the Chief of Branches office in 2005-2006. The Library is very excited to have him back.
- The CNL Holiday Party will be on Thursday, December 1st in Luis' office at the Main Library.
- The Mission Bay Branch will have an Open House on Saturday, October 30th. Halloween costumes are encouraged.

UPDATES

City Librarian's Report – Louis Herrera

- Branch Library Feasibility Studies
 - An internal study of the buildings of the three branches is currently underway: Chinatown, Mission and Ocean View Branches.
 - This study is only part of a multi-year process, which will also include intensive public meetings, to make improvements to these branches, which were not a part of the Branch Library Improvement Program.
- Fine Amnesty
 - The Fines and Fees Amnesty Program was approved by the Library Commission and will be brought before the full Board of Supervisors in the coming weeks.
 - The proposed dates of the campaign are January 3rd – February 14th.
 - The Library will develop a public relations strategy around the Fines and Fees Amnesty and asks CNL members for their help spreading the word about it!
- Library Innovation Award
 - SFPL's BiblioBistro program was recognized by the Urban Libraries Council as one of the top library programs nationwide!
 - This exciting program was developed by Lia Hillman, a Librarian who works on the 4th Floor of the Main in the Business, Science, and Technology Center. Lia was formerly a Branch Manager at the Potrero Branch.
 - Biblio Bistro connects food awareness and library resources by offering hands on cooking classes using a mobile kitchen. Lia has been bringing the BiblioBistro cart to the Farmer's Market at UN Plaza regularly.
- Neighborhood Empowerment Network (NEN)
 - The library is partnering with NEN, an organization whose mission is to enable neighborhoods to be disaster resilient. The library's role in providing information to the community is a key element in preparing for and recovering from a disaster.
 - Edna James participated in one of the organization's HUB workshops, related to the Ocean View Neighborhood, and added that this program is especially important for isolated populations, such as the elderly.

Library Commission Meeting – Sue Blackman, Marcia Popper

- Marcia Popper was at the Library Commission meeting, and reported that a lot of information on complex issues of interest to CNL are discussed, and recommends that more CNL members attend.
- The topics that were discussed:

- Open Hours Assessment – A required assessment of service hours is conducted every 5 years. The Library is over its number of mandated hours per week. This spring, the Mayor approved a plan to expand public service hours at 15 branches, bringing 5 additional open service hours to 15 branches. This plan provides additional staffing to support the expansion of hours. After the implementation of this plan, all branches would be open at least 50 hours a week, and three additional branches would be open 55 hours. All branch libraries would be open 7 days a week.
- Budget Priorities – An overview was given of the budget cycle and potential priorities for fiscal year 2018 – 2019.
- Facilities Projects Updates – Projects include feasibility studies for Chinatown, Mission and Ocean View Branches, landscaping projects at Presidio and Eureka Valley Branches, and improving the entryway door at Marina Branch.
- Biblio Bistro – Lia Hillman shared information about this innovative library program demonstrating healthy cooking, which has met with success and has earned a Urban Libraries Council award this year.
- Proposition S – The ballot measure dedicates increased funding to the arts and family homeless programs. There is no additional revenue generated through this proposition, and the Library could see a \$2M decrease in funding beginning in fiscal year 2018 if it passes.

StoryCorps – Nhu Tien Lu

- The Library is in partnership with StoryCorps, an organization whose aim is to record, preserve, and share people's stories.
- The Story Corps recording booth can be found at the Main, on the 6th floor. The public can sign up to record a story with a partner for 40 minutes.
- Participants receive a CD copy of their conversation, and can opt to have their story archived at the Library of Congress.
- Selected StoryCorps stories are aired on NPR stations.
- **ACTION** – CNL members are encouraged to promote StoryCorps in their communities.

Library Grounds Signage – Cathy Delneo

- Some branch libraries have experienced a need for improved communications around the rules outside the library building on the library grounds. This has particularly been an issue at Presidio and Eureka Valley Branches.
- Existing signage includes reference to Parks and Recreation codes, which do not apply to SFPL property.
- The Library's goal is to provide safe and welcoming library facilities, including the grounds around branch libraries.
- The group was asked to provide feedback on grounds signage to be installed at selected branch libraries, with an aim of promoting a welcoming and safe environment to community members as they approach each branch library.
- The Eureka Valley Community was also engaged in providing feedback on the signage language on October 26, 2016.
- This proposed language of the Eureka Valley and CNL groups on signage language will be brought to the Library's Public Service Team for review:

San Francisco Public Library Welcomes You

Ground Hours: Sunrise to Sunset

- ❖ Be courteous and respectful of others
- ❖ Help keep our community clean! Carry out your trash, recycling, and dog waste.
- ❖ The Library is a smoke-, alcohol-, and drug-free zone

- ❖ Dogs must be kept on leash at all times
- ❖ Climbing or posting items to trees is prohibited
- ❖ Camping is prohibited
- ❖ Skateboarding is prohibited

Adjournment: 5:30 pm

Respectfully Submitted by Florinda Battad