

**SAN FRANCISCO PUBLIC LIBRARY COMMISSION**

**RESOLUTION NO. \_\_\_\_\_**

RESOLUTION URGING BOARD OF SUPERVISORS TO ADOPT ORDINANCE AMENDING ADMINISTRATIVE CODE TO AMEND LIBRARY FINES AND FEES SCHEDULE.

WHEREAS, Section 8.21-2 of the San Francisco Administrative Code sets the fines and fees schedule for the San Francisco Public Library (SFPL) system; and,

WHEREAS, The Library fees and fines schedule set forth in Section 8.21-2 was last amended by the Board of Supervisors more than seven years ago in 2001; and,

WHEREAS, In the seven years since the fees and fines schedule was last amended, the Library has made changes in its services and collections, including changes in the technology through which services are provided; and,

WHEREAS, These changes include the provision of scanning services for photographs in the San Francisco History Center collection and the provision of services for special meeting room uses such as audio technicians and custodial services; and,

WHEREAS, In 2007 the Library joined LINK+, a consortium of 49 California and Nevada libraries that make their collections available to member libraries with a combined catalog of almost 20 million titles. The LINK+ program is extremely popular with Library patrons because it allows them to submit requests online and receive books in approximately 4 days, much more quickly than is possible via traditional interlibrary loan. Since joining LINK+, the number of requests by SFPL patrons for items from outside library systems has doubled; and,

WHEREAS, The LINK+ consortium has set a replacement fee of \$115 per book for lost or damaged LINK+ books to be collected by the borrowing library and paid to the lending library. However, LINK+ authorizes the borrowing library to negotiate with the

lending library to allow a patron to either pay the actual replacement cost of the book or to replace the book himself in lieu of paying the \$115 fee; and,

WHEREAS, Other interlibrary loan programs similarly require the Library to collect a replacement fee in an amount set by the lending library; and,

WHEREAS, The existing Library fines and fee schedule only sets fees for lost or damaged items owned by the Library but does not address replacement fees for lost or damaged items loaned from other library systems via interlibrary loan or via LINK+; and,

WHEREAS, In order to participate in the LINK+ consortium as well as other interlibrary loan programs, the Library must collect the lost/replacement fees required by the outside lending library systems and forward such fees to the lending libraries. In order to minimize any barriers to patron participation in LINK+, however, the Library will negotiate with lending libraries on behalf of patrons in order to allow patrons to provide a replacement copy or the actual replacement cost in lieu of paying the LINK+ \$115 flat fee; and,

WHEREAS, The Library provides patrons with written notice at the time of checkout of the special fees for lost/damaged items borrowed via interlibrary loan and LINK+; and,

WHEREAS, Pursuant to Section 2.109 of the City Charter, the fees and fines schedule cannot be amended without approval by the Board of Supervisors; now, therefore, be it

RESOLVED, That the Library Commission urges the Board of Supervisors to adopt the ordinance attached hereto amending the Library fines and fees schedule to authorize the Library to collect fees for scanning of photographs in the San Francisco History Center, for services associated with special meeting room uses, and for lost/damaged materials borrowed from another library through interlibrary loan or LINK+.

Approved on \_\_\_\_\_.

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Commission Secretary

Attachment: Draft Ordinance