

**SAN FRANCISCO PUBLIC LIBRARY
TEEN PROGRAM APPLICATION**

**Thank you for your interest in teen programs. This is a 3-page application.
Please fill out completely and return to:**

**Jennifer Collins
Teen Services Specialist
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102
Phone: 415-557-4268
E-mail: jennifercollins@sfpl.org**

Organization name:

Contact name:

Phone number:

Address:

E-mail:

Proposed program title:

Proposed date:

Fee:

**Social Security Number or Federal ID Number for performers or
organization (if fee is charged):**

PROGRAM DESCRIPTION:

1. Describe the program in full detail. How does your program target San Francisco teenagers or build on their skills and talents? What are the activities that will happen?

2. How long will the program last? Provide an outline of the program, including length of time for each segment).

3. How many participants do you require and/or expect? What age group are you targeting?

4. What special equipment or supplies will you need for your program? Will you need electrical hook-ups, audio-visual equipment, or microphones? Describe these needs in full detail.

5. Have you presented this program at a public library before? If yes, where and when?

6. Outside the library's publicity (flyers, press releases, calendars), how much promotion are you willing to provide within San Francisco for your program?

REFERENCES:

Provide three references who can comment on your program (provide name and phone number):