



## San Francisco Public Library

### NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

**DATE:** Thursday, September 1, 2011  
**TIME:** 4:30 PM  
**PLACE:** Koret Auditorium, Main Library, lower level

The meeting will be called to order.

*Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.*

#### 1. General Public Comment

(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda).

#### 2. Sunshine Ordinance Task Force Order of Determination regarding Commission Minutes Discussion/Possible Action

(Discussion and possible action on the method of including in the Minutes the summary of a speaker's public comment prepared by the speaker.

Explanatory Document: [City Attorney Memo](#) dated June 1, 2011; and Sunshine Ordinance Task Force Order of [Determination #10054](#).

#### 3. Report on Assembly Bill 438 County Free Library System Discussion

(Discussion on AB 438 a bill that would impose specific requirements if the legislative body intends to withdraw from the County Free Library System and operate the library with a private contractor.)

Explanatory Documents: [Assembly Bill 438](#) as amended.

#### 4. City Librarian's Report by Luis Herrera Discussion

(This item is to allow the City Librarian to report on recent Library activities and make announcements.) The City Librarian will give updates on the following topics: Ortega Branch Library project; eBooks; Summer Reading Program; and One City One Book Program.

Explanatory Documents: [eBooks](#) presentation.

**5. Approval of the Minutes of July 21, 2011**

**Action**

(Presentation, discussion and possible action to approve the minutes of the regular meeting of July 21, 2011)

Explanatory document: [draft minutes](#).

**6. Adjournment** (requires motion & public comment)

**Action**

Sue Blackman Library Commission Secretary, 8/29/2011

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6<sup>th</sup> floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website <http://sfpl.org/librarycommission>.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

## **SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy**

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Chris Rustom Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soff@sfgov.org](mailto:soff@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Rustom or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

### **San Francisco Lobbyist Ordinance**

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: [sfgov.org/ethics](http://sfgov.org/ethics).