



San Francisco Public Library

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of February 7, 2013

(Approved as amended at the Regular April 4, 2013 Meeting)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 7, 2013 in the Koret Auditorium Main Library.

The meeting was called to order at 4:36 pm.

Commissioners present: Gomez, Kane, Munson, Randlett

Commissioner Nguyen arrived at 4:40 pm.

Commissioner Ono arrived at 5:25 pm.

AGENDA ITEM NO. 1 GENERAL PUBLIC COMMENT

An anonymous citizen said it looks like he will never have to use his prepared comments for a new library commissioner. He said Michael Breyer resigned on June 11 and Mayor Lee has appointed many new members to boards and commissions and no new library commissioner. He said the Friends have given money to the Library and a number has been posted on the Library's website that is unsubstantiated.

The following written summary was provided by the speaker, anonymous citizen. The content is neither generated by, nor subject to approval or verification of accuracy by the Library Commission.

Stop the Hate & Ignorance – Don't accept money from the Friends of the Library. "Maybe what you should do is what they used to do in the old Roman Republic – elect Ms. Gomez for the position of dictator for life and then at least the rest of us would have the hope an assassination might result in a change of leadership." Michael Breyer resigned on June 11. On August 30 Mayor Lee swore in 57 people to 14 bodies; and on January 31, 35 people to 15 bodies. New appointees will not say official misconduct has no meaning. Your answer: if there was decency, you wouldn't be library commissioners. Et voila. On July 19, Friends claimed gifts to the Library of \$750,000 (\$309,000 restricted). Unwilling to post

a baseless figure, the Library states the Friends spent directly or indirectly to benefit the library, \$213,000. If there was accountability, you wouldn't be library commissioners. Et voila. Your good faith is a self-serving illusion.

Ray Hartz, Director, San Francisco Open Government, said anyone who reads the minutes or watches the tapes probably thinks that we are just three old, angry white guys that have nothing better to do with their time. He said according to the documents filed by the Friends of the Library with the Secretary of State between 2000 and 2011 the Friends raised over \$40 Million. He said there has been \$52 Million raised in the name of the citizens and not one single person on this board can explain anything about what happened to that tens of Millions of dollars. He said the records account for about \$4.8 Million. He said when trying to get this information from the Library, the City Librarian, Luis Herrera has used his position to withhold public records and has been found guilty of that by the Sunshine Ordinance Task Force. He said he thinks what Mr. Herrera has been trying to hide is that all this time you have been talking about what a beneficial deal the Friends arrangement is and there is nothing to support it. He said you have allowed a group of private individuals to go out and raise millions that they can pass on to their friends. He asked who gets to decide who caters the dinners, the parties, who runs the sales and gets that money. He said you come here and make claims about millions of dollars about which you do not have any support.

Peter Warfield, Executive Director, Library Users Association, said during the previous public comment three of the four of you were very inattentive. He said there is a range of ways in which the library is not attending to basics. He said this afternoon he asked for a copy of the draft minutes for the last meeting and they were not ready. He said the Sunshine Ordinance requires that the draft minutes be posted 10 days after the meeting and that is not sticking to basics. He said last month the Sunshine Ordinance Task Force found on a 4-3 vote that Library Users Association was correct, in observing the unlawfulness of redactions to information we requested from the Arts Commission on the Bernal Branch Library mural. He said Library Users Association would have had an official victory if others on the Task Force had shown up. He said the Chronicle had a nice article about the library's new kiosks, a machine to dispense machinery, which will cost three times the amount the library will be spending as an increase on books in the proposed budget.

Charlie Dorris, Secretary for the Library for the Blind Advisory Committee, said the Library for the Blind is interested in letting as many people as possible know about its services. He said on February 21 between 3 pm and 5 pm there will be an orientation session in the Latino/Hispanic Room where library patrons can come and learn about the services of the Library for the Blind. He said he would like to invite all of the Commissioners to come to the session.

AGENDA ITEM NO. 2 FISCAL YEARS 2014 and 2015 BUDGET

Luis Herrera, City Librarian, said that at the January 17 meeting the Commission had a lengthy discussion about the budget and we are back today with some minor changes to the proposed budget and with more details that the Commission has requested.

Maureen Singleton, Chief Financial Officer, explained the budget calendar. And she went over the budget priorities, and the summary of proposed resource investments.

Laura Lent, Chief of Collections and Technical Services, gave the detail on the collections budget enhancement showing the difference for the current fiscal year and the next two fiscal years. She said there is a proposed 6% budget increase for the next fiscal year and an additional 10% on top of that for the following fiscal year. She described the factors that were considered for the enhancements in print books, eResources, print periodicals and audiovisual materials.

Maureen Singleton, Chief Financial Officer, explained the Post Occupancy Improvement plans for Fiscal Years 13, 14 and 15. She said over these three fiscal years the library is looking at investing over \$546,000.

Jill Bourne, Deputy City Librarian, said the budget calendar requires the library to approve its staffing hours in February, and the specific hours recommendations are not required to be approved until July 1, we are proposing a budget allocation today that will allow us to include an increase to our hours. She said we will continue to review the results of our operating hours review process and then propose additional hours prior to July 1. She said the library would like to establish a baseline total hours per week for our branches and 60 hours a week at the Main. She explained the three Options for additional hours, including the need for additional FTEs and estimated costs for each.

Maureen Singleton, Chief Financial Officer, explained the costs for the public hours option 1 and how that would impact the budget. She presented the FY 14 Base Budget and FY 14 and 15 Estimated Proposed budgets and the impacts on the Library Preservation Fund.

Luis Herrera, City Librarian, said the budget also includes the \$2.5 Million payback on the Lease Revenue Bonds.

Maureen Singleton, Chief Financial Officer, said we are asking the Commission to approve the FY 14 proposed budget including Public Hours Option 1: \$100.57 Million and FY 15 proposed budget including Public Hours Option 1: \$103.35 Million. She said the budget will then be submitted to the Controller's Office on February 21, 2013 and budget negotiations with the Mayor and Board of Supervisors will be March – June 2013.

Luis Herrera, City Librarian, said he is very excited about this budget. He said it is a wonderful budget for our public because of the services that we are providing.

Explanatory documents: [FYs 14 and 15 Budget](#) presentation; [handout](#).

Public Comment

An anonymous citizen said this is a long way from a balanced budget. He said the collection enhancement is one-fourth the price you are spending on the Microsoft Office Suite. He said the public always claims that book collections are what they want. He said all of the increases in collections are e-resources. He said the Commission does not even know what the expenditures of the Fuhrman Fund are for.

The following written summary was provided by the speaker, anonymous citizen. The content is neither generated by, nor subject to approval or verification of accuracy by the Library Commission.

Stop the Hate & Ignorance – Don't give money to or accept money from the Friends of the Library. Wouldn't it be nice if the citizens had access to the graphics. I forgot my magnifying glass. Your reading a book while we are talking is getting increasingly pathetic. This is a long way from a balanced budget. You acknowledge increasing costs of periodicals are higher than the consumer price index and usage is up after BLIP. Yet the collections budget enhancement is one-fourth the Microsoft license. That is a canard because that increase is entirely e-resources and not one penny for books. The public says books is what they want. Academic studies of libraries show that the highest correlation of use is the up-to-dateness of the collection. As Trustees of the Fuhrman Fund you used to approve expenditures every month. Now you don't even know what they are for.

Peter Warfield, Library Users Association, said there are many questions and some really big problems. He said he is glad that increased service hours are being contemplated, but he is not clear which of the options the Commission will be approving or what the cost to the overall budget will be. He said books are being very badly neglected. He said there is \$99,500 buried someplace for a machine that dispenses machines with no indication that there was a problem with dispensing the laptops. He said there is a 28% increase in e-resources. He said there is no indication of how many titles will be in the e-book collection vs. the book collection. He said the e-resources will be almost equal in value to the books and that is de-emphasizing books.

Ray Hartz, Director, San Francisco Open Government, said he will defer to the two previous speakers whose length of time with the library and breadth of knowledge is way beyond his. He said he leaves the content to them as far as what the money is spent on. He said his comments are about the process which has been exceptionally better than the three prior years. He said in prior years it would have been here is the budget if

you have questions too bad, we have to get it out this week. He said this year has been a little bit more orderly process. He said the public and the Commission have been allowed to review the documents and actually have a meaningful discussion of the budget. He said that is the most important thing. He said there has been a solid improvement. He said this month the Ethics Commission will be having a hearing relating to the 150 word summaries in the Minutes. He said Mr. Herrera will or will not be there and he will probably send Ms. Blackman to explain away his behavior.

Commission Discussion

Commissioner Kane said this budget shows roughly \$3 Million of LPF funds and he wanted to know how much of that is for capital costs, not operating costs.

Maureen Singleton, Chief Financial Officer, said there is \$2 Million in capital costs for the Teen Center and equipment is another \$350,000.

Commissioner Kane said it is important to show that we are making capital improvements and it is not the additional hours that are the only cause for the increase in the budget.

Luis Herrera, City Librarian, said our operating costs are driven by labor and there is a separate process that we go through for capital expenditures.

Commissioner Kane said it is important that we are making significant capital expenditures and not just operating costs.

Maureen Singleton, Chief Financial Officer, said that when the budget is presented to the Board of Supervisors it is separated between capital and operating expenditures.

Luis Herrera, City Librarian, said there is a big distinction between the one-time capital investments and what really drives the long term costs is the labor.

Commissioner Kane said we are making choices today for a Teen Center or kiosks rather than hours, so those are choices and he wants to make those choices clear to the Board of Supervisors. He asked about the percentage of e-resources being checked out compared to books.

Laura Lent, Chief of Collections and Technical Services, said if you added our physical circulation to our e-book and e-media circulation it would consist of 5% of our total circulation and that is double over what it was a year ago. She said the e-collections budget covers a lot of resources including our databases, language learning, and on-line classes.

Commissioner Kane said this would be a very important topic for a future meeting so that we can see in detail where we are spending the money.

Luis Herrera, City Librarian, said we will bring back a presentation on the resources that are available.

Commissioner Kane said he worries about how the word is getting out on these e-resources. He said one of the biggest complaints he hears is the lack of computers and computer time. He wanted to know how many more laptops will be available through this budget. He had questions about the kiosks and the service fee for each of the kiosks.

Michael Liang, Chief Information Officer, said the feasibility study will answer a lot of questions about the kiosks. He said the kiosks are to allow for the delivery of the laptops in order to double the laptop lending program.

Commissioner Randlett addressed the issue of the kiosks and how they will assist the workload of staff.

Michael Liang, Chief Information Officer said that we are continuing the laptop refreshment program. He said the kiosks are more of a long term objective. He said we are continuing to upgrade, replace and increase our laptops. He said we will not move forward without the approval of the Commission.

Commissioner Kane said he really hopes the staff will continue to address the lack of computers and the time allotted for computer use. He said he would like to see a library app to access the home page and catalog and he hopes the catalog will be made more patron friendly. He said he wants to make sure there is enough money in the budget to address the issue of the cleanliness of the bathrooms.

Roberto Lombardi, Director of Facilities, said there are some initiatives that will help with the upkeep of the bathrooms. He said there has been a lot of success with our partnerships and they are planning a deep cleaning twice a year in most branches and in others the deep cleaning would be quarterly

Luis Herrera, City Librarian, said there are two issues there. He said one is with on-going maintenance and the other is with the Post Occupancy Investments, which is built into the budget.

Commissioner Kane said he will be supporting Option 1 on the open hours but his goal would be that the library has consistent open hours seven days a week from 9:00 am to 8:00 pm Monday, Tuesday, Wednesday, Thursday; from 9:00 am to 6:00 pm on Friday; from 9:00 am to 5:00 pm on Saturday; and from 12:00 noon to 5:00 pm on Sunday. He said those hours would be the ideal.

Commissioner Randlett asked about other libraries doing creative fundraising relating to open hours.

Luis Herrera, City Librarian, said that is usually not the best approach to sustain additional hours long term.

Commissioner Munson wanted more information about the \$140,000 going towards Microsoft Office Suite.

Maureen Singleton, Chief Financial Officer, said the \$140,000 buys licenses for 700 computers and allows for free upgrades for a three-year period. She said it is the product of choice for the work world.

Michael Liang, Chief Information Officer, said after three years it is \$35 per license. He said if there is a future upgrade they usually wait one generation for the next upgrade. He said we are not providing photo shop at this time.

Commissioner Randlett said her concern is the cost of labor and retirement costs. She said she would like to know if this budget is within the five year forecast for these areas.

Luis Herrera, City Librarian, said we did build the budget on what we feel is a short and long term approach. He said there are some unknowns with open MOUs with labor and property tax revenues. He said Option 1 along with the capital investments allow us to look four or five years ahead.

Maureen Singleton, Chief Financial Officer, said the Mayor's office is working on the five-year projection. She said through Fiscal Year 18 it looks like the Fund Balance will be close to \$4 Million.

Commissioner Randlett said she would like to have the Commission look at what it would look like in 2018 and what is the outlook from that point. She said she wants to keep our eye on the future and she is concerned about the depletion of the LPF.

President Gomez said she would like to have more information on periodicals and their costs.

Motion: By Commissioner Kane, seconded by Commissioner Munson to approve the proposed FY 14 budget including Public Hours Option 1 at \$100.57 Million and FY 15 budget including Public Hours Option 1 at \$103.3 Million.

Action: AYES 6-0: (Gomez, Kane, Munson, Nguyen, Ono and Randlett)

Commissioner Nguyen left the meeting at 6:05 pm.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said the Library's Annual Report is available and it covers two years 2010 and 2011/12. He said the report was prepared in partnership with the Friends of the Library and it includes the

important work we have done to date on the Branch Library Improvement Program. He said the report is linked to our website as an online document to reduce the cost of printing.

Roberto Lombardi, Facilities Director, gave a presentation on the Civic Center Community Benefit District (CBD). He said the goal of the CBD is to improve coordination and communication around the management, image, safety, beautification and cleanliness of the greater Civic Center area for the benefit of patrons, residents, employees, merchants, property owners and other visitors within the district. He summarized some of the objectives of the CBD. He showed a map showing the area included in the CBD. He said there are five full time and five part time Community Ambassadors as well as two full time staff on the clean team. He said there are several benefits from the CBD and he said the current focus areas are recycling code issues and the perimeter of the Bill Graham Auditorium. He said the CBD website has a tremendous amount of information on the work being done in the CBD. He said the website is <http://sfciviccenter.org/>

Luis Herrera, City Librarian, said the Bernal Branch Library artwork has been completed on the Cortland Street side. He said prep work is being done on the Moultrie Street side on the east side of the building. Explanatory Document: [Civic Center Community Benefit District](#) Presentation; [Annual Report 2012](#)

Public Comment

An anonymous citizen said not only are there not copies of the physical report, there is no indication that there is one. He said if there is a document it is supposed to be listed as an explanatory document so that we can be warned that such a thing exists. He said presumably the Commissioners read their role on the Commission and one of those is an obligation to submit an annual report to the Mayor. He said previously the annual report was signed by each of the Commissioners. He said the oozing contempt for the public is shown in the report on the CBD.

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Stop the Hate & Ignorance – Don't give money to, or accept money from the Friends of the Library. Wouldn't it be nice if the citizens had access to the graphics. To the extent your objective is to insult the public, you hit a home run with this item. Not only are there no copies of the Annual Report available, there is no indication on the agenda, as legally required. The City Charter describes your role in hiring and firing the City Librarian, and submitting an annual report to the Mayor. Formerly, a report was annually signed by each Library Commissioner. Now you are an afterthought when it is presented to you without notice to the public. This legal requirement is like official misconduct, as something you have contempt for. Your contempt is even more

pronounced in the Community Benefit District, where you are “stakeholders” and the public is a “quality of life crime.”

Peter Warfield, Library Users Association, said this performance was truly appalling. He said there is an annual report that was not sent to the Commissioners ahead of time or available to the public and the one sheet that is available has the website chopped off on the page. He said annual reports normally have verification by an accounting agency that is independent and says that it is following generally acceptable accounting principles. He said this has nothing even close to that kind of verification, so your annual report is as much a fiction as whatever was put into it. He said the so-called ambassadors are keeping very busy, but we are very concerned about spending the kind of money that essentially is sweeping away people and potentially interfering with free speech rights. He said it is unfortunate the library is expending funds on what Mr. Lombardi calls recycling code issues that involves essentially preventing very poor people from going into recycling containers and removing some of the materials that might get them a few pennies. He said you have succeeded in the assassination of the image of Victor Jara on the Bernal Branch Library.

Ray Hartz, Director, San Francisco Open Government, said referring to the budget Microsoft has a program called Access that can be included in their software package. He said the deal the library is getting does not sound like a very good one. He said he was one of the lucky people who actually got a copy of the Annual Report. He said when the CBD was brought up and discussed it was \$23,000 a year and a commitment for ten years and he said he has not seen one bit of change in the exterior or interior of the library or anything. He said it sounds like the Bill Graham Auditorium is doing pretty good they get extra coverage for their entertainment situation. He said we were also told the CBD would not replace city services and it looks like that is exactly what they are doing. He said the Bernal Mural came up at the last full Arts Commission meeting. He said we may have this beautiful art up there, but it is done by a bunch of private citizens for \$185,000 and 10% of that went to the Friends for writing a couple of checks to pay for the artists. He said we have no idea who is going to maintain that thing.

Commission Discussion

President Gomez said as someone who comes to the library frequently, the neighborhood seems to have had a vast improvement in the lack of graffiti, trash, etc.

Roberto Lombardi, Facilities Director, said a lot of what the CBD accomplishes is what you don't see.

Commissioner Kane asked about the problems with the Bill Graham Auditorium.

Luis Herrera, City Librarian said there are definitely impacts and it is a challenge in the Civic Center area. He said when there are major concerts it draws a significant number of people to the perimeter of the library.

Jill Bourne, Deputy City Librarian, said they have made copies of the cover page of the annual report with the full URL and they are available in the back of the room. She said the City does require that the annual report is published on line only.

AGENDA ITEM NO. 4 LABOR UNION REPORT

There was no Labor Union Report at this meeting.

AGENDA ITEM NO. 5 APPROVAL OF THE MINUTES NOVEMBER 15, 2012

Public Comment

An anonymous citizen said the minutes have two separate item sixes and adjournment should be item seven. He said the online version has a different version for the Library Commission schedule than the one that was on this agenda. He said he was not allowed to answer a question posed by Commissioner Randlett at this meeting. He said there were corrections to the September 20 meeting made by the secretary against the wishes of the Commission.

The following written summary was provided by the speaker, anonymous citizen. The content is neither generated by, nor subject to approval or verification of accuracy by the Library Commission.

Stop the Hate & Ignorance – Don't give money to, or accept money from the Friends of the Library. There are two Item 6's. Adjournment should be Item 7. For Item, Commission Schedule, the online version has an entry for an explanatory document not available in the print version. It links to the Commission schedule that was offered and withdrawn on November 1, not the one approved at this meeting. One would not be able to offer the correction if one relies on the print version, as I usually do. On page 6, Commissioner Randlett also asked, were you aware of all these avenues, implying notice was adequate. She did not allow me to address that question. On page 10, the corrections offered, "since" for "sine," and "wait" for "want" were not accepted by the Commission, but were made in those minutes by the Secretary against your wishes.

Peter Warfield, Library Users Association, said on page 5 under public comment his comments about the survey results being supplied to the public should have been specific to stating that the survey results were available at the public hearings held to discuss hours. He said his comments about the teen services reads "the presentation on teen

services was very interesting and it did not mention . . .” should read but it did not mention not and it did not mention. He said those changes would more fairly represent what he had said. He said his comments on page 8 could be made a littler clearer to say that we were concerned with what the measures of success were with respect to the Every Child Ready to Read item.

Ray Hartz, Director, San Francisco Open Government said he seems to be the only citizen who appears before this Board who has the ability to get what he thinks and says into the minutes with his 150 word summaries. He said he will acknowledge that Ms. Blackman has done an exceptional job in improving the quality of the minutes. He said he knows it must take her more time, but the bottom line is the minutes should reflect accurately what people are saying because what people are saying is protected free speech under the Federal Constitution, the State Constitution, the Brown Act and the Sunshine Ordinance. He said the only way to guarantee that those statements are included is to submit the 150 word summaries. He said you have fought this for 2 ½ years and then you changed it for me and no one else. He said Mr. Chafee’s statements are still in the back as an addendum and he would like to know what the purpose of that is. He said the Commission has never had an honest discussion about the 150 word summaries in the minutes.

Commission Discussion

President Gomez said on page 6 regarding Commissioner Randlett’s request, her understanding was that Commissioner Randlett wanted to hear from people in the audience who had raised the point about the public hours’ meetings having been not well noticed.

Commissioner Ono said on page 5 it does make sense to change the word and to but under Mr. Warfield’s comments as he has requested. She said Adjournment should be changed to Item 7 instead of Item 6.

Motion: By Commissioner Ono, seconded by Commissioner Munson to approve the [Minutes of November 15, 2012](#) as amended changing the word “and” to “but” under Mr. Warfield’s comments and changing the item number for adjournment from Item 6 to Item 7.

Action: AYES 5-0: (Gomez, Kane, Munson, Ono and Randlett)

AGENDA ITEM NO. 6 APPROVAL OF THE MINUTES DECEMBER 6, 2012

Public Comment

An anonymous citizen said when he speaks he sets out with a thesis of his comments and he would like all of his comments reflected in the minutes. He said the public did not understand why this meeting only had two minutes to speak for public comment. He said there is some concern about the explanatory documents being different from the agenda and the

minutes. He said the top of page six has comments from a woman that do not reflect her actual comments.

The following written summary was provided by the speaker, anonymous citizen. The content is neither generated by, nor subject to approval or verification of accuracy by the Library Commission.

Stop the Hate & Ignorance – Don't give money to, or accept money from the Friends of the Library. The above comment is what you don't want to appear in the minutes. It is the thesis of all my comments, and the rest of the comment is an explanation. If you are not representing my overall point, you are not summarizing what I say. Commissioner Munson stated he was sure we understood the provision for two minutes. We replied, we did not understand, since it was a 2.5 hour meeting. The differences in print and online versions lead to serious misrepresentations. The agenda for the Friends' report has one explanatory document; the online minutes recognize two. The print version has none; that second document is hidden. The print version is the official archive. The lady at the top of page six had comments about evening hours and irregular closings that are not reflected.

Peter Warfield, Executive Director, Library Users Association, said under agenda Item Number 1 public comment where he is referring to the Bernal Heights Library it states that he said the front is now cleaned with beige paint. He said if he said that it was said in a very ironic manner and that is not something that he considers to be a straightforward comment. He said the fact that the library needed to be "cleaned" was part of what was so offensive in the discussions about the mural. He said on Item Number 2 Friends of the Library Report there was some confusion in his comments on page 4 where it states that he said there has been an extraordinary ballooning of the claimed expenses. He said that should read an extraordinary ballooning of the claimed Friends' donations.

Ray Hartz, Director, San Francisco Open Government, said he had been a person in the private sector in finance and management, and he has always been very much a numbers person. He said this Agenda Item 2 is such a joke it isn't funny. He said the Friends according to the minutes are claiming expenditures of \$14 Million he said all through 2011 the figure was \$1.8 Million. He said in January of last year it went up to \$8 Million and now it is up to \$14 Million. He said he just had an email correspondence with Mr. Herrera and he said it was \$9 Million. He said all he can figure out is the \$3.6 Million that they paid to DPW and SFPL directly. He said everything else is just a claim. He said the Friends raised \$5 or \$6 Million and spent 90% of it on their own operations and gave the library next to nothing. He said the documents they give to the State shows that they give \$4.8 Million as a gift to the library. He said the top 4 to 7 people got salaries of \$6.6 Million. He asked the question where is the \$50 Million that the Friends have raised. He said he thinks

all of the Commissioners should resign in mass for betrayal of the public trust placed in them.

Commissioner Kane asked that the secretary confirm the \$14.3 Million number in the Minutes.

Motion: By Commissioner Kane, seconded by Commissioner Munson to approve the [Minutes of December 6, 2012](#) with the confirmation of the \$14.3 Million.

Action: AYES 5-0: (Gomez, Kane, Munson, Ono and Randlett)

AGENDA ITEM NO. 7 ADJOURNMENT

Peter Warfield, Library Users Association, said he was going to stop speaking until the President stopped packing up her materials. He said the President is still busy with her bags so he said the Commission needs to have new business on each and every agenda as you had in the past. He said Mr. Herrera said today that you have “tumultuous” issues with collections and the cost of IT. He said you have not put that on to an agenda as a discussion matter. He said Mr. Kane had asked about the time the computers are available and covering up the lack of time which is what people are arguing about. He said Mr. Herrera left out the fact that a patron has one hour on the laptops or computers. He said there needs to be an analysis of unused capacity of how long the computers are not being used.

Motion: By Commissioner Munson, seconded by Commissioner Randlett, to adjourn the regular meeting of December 6, 2012.

Action: AYES 5-0: (Gomez, Kane, Munson, Ono, and Randlett)

The meeting adjourned at 6:54 pm.

Sue Blackman
Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library’s website <http://sfpl.org>. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).