

IDEAL CANDIDATE

EDUCATION AND EXPERIENCE

1. Baccalaureate degree from an accredited college or university, preferably with major coursework in Computer Science, Information Systems, Public or Business Administration or a related field; AND
2. Six (6) years of verifiable progressively responsible professional Information Technology experience, including (3) years in a large Information Technology (IT) department/division performing Information Technology Management duties which include significant assignments in the design, programming and installation of Information systems and hardware. Experience should include significant duties in all of the areas: full management of IS projects and the development and implementation of goals, objectives, priorities and policies and procedures; the determination of service levels and resource allocation for Information Technology Division; and leadership and direction of new programs. Work in these areas must include: consulting, advising and informing department/agency heads or high level managers on IT related matters; implementing, interpreting and enforcing rules, regulations and policies; presenting organizational issues before bodies of authority; and use of common office computer applications. Extensive project management experience. Experience in urban library environment is highly preferred.

IN ADDITION to the qualifications described above, the following are desired characteristics of an ideal candidate:

- Demonstrated management and leadership experience
- A collaborator and effective team player
- Excellent communicator
- Accessible; willingly engages people at all levels of the organization
- Exceptional public service orientation
- Ability to articulate ideas to both technical and non-technical audiences
- Superior analytical, evaluative, and problem-solving abilities
- Willingness and motivation to stay current with technology as it evolves

APPLICATION AND SELECTION PROCESS

Interested individuals should submit a letter of interest with current salary, resume and three work related references (electronically preferred) to: CIOResumes@SFPL.ORG

Mailing address:

Donna Marion
Library Human Resources Director
CIO Recruitment, San Francisco Public Library
100 Larkin Street, 2nd Floor
San Francisco, CA 94102
Tel: (415) 557-4585; Fax: (415) 557-4583

This position will remain open until filled. Materials received by April 13, 2012 will have first consideration.

Applications will be screened in relation to the criteria outlined in this brochure. Candidates with relevant qualifications will be given preliminary interviews. Candidates deemed most qualified will be submitted to the City Librarian. A final interview process will then be scheduled for selected candidates.

All applicants considered for employment are required to provide verification of authorization to work in the United States. (See sfdhr.org/index.aspx?page+20#identification for more information.)

All employees hired on or after January 10, 2009 will be required (pursuant to San Francisco Charter Section A8.432) to contribute 2% of pre-tax compensation to fund retiree healthcare. In addition, most employees are required to make a member contribution towards retirement, typically a 7.5% of compensation.

The City and County of San Francisco is a non-discriminating Equal Opportunity Employer



COMPENSATION AND BENEFITS

SALARY RANGE for the position is \$98,774 - \$145,912 annually. Appointment within the range will be based on the qualifications of the successful candidate. The City offers flexible benefit plans with pre-tax elections which include: health and dental insurance; retirement plan; deferred compensation plan; social security; long-term disability plan; life insurance; paid management training program; 11 paid holidays per year; 8 floating holidays; 10 to 20 vacation days per year depending on years of service; may earn up to 100 hour paid administrative leave per year.



THE SAN FRANCISCO PUBLIC LIBRARY
*is seeking a creative, community-oriented
library professional to serve as the*
CHIEF INFORMATION OFFICER



San Francisco Public Library



ABOUT THE CITY

SAN FRANCISCO is one of the most livable cities in America. Built on a 49 square-mile peninsula, its unique terrain is bordered on three sides by the ocean and the bay. Exquisitely restored Victorians and modern high-rises crest its seven major hills, and diverse lifestyles flourish side by side.

With a total population of more than 6.9 million people and an annual economy of some \$423 billion, the Bay Area, if it were an independent country, would rank as the world's 25th-largest economy. The region is expected to gain nearly 300,000 jobs in the next decade.

The San Francisco Bay Area is home to well-educated residents. Two-thirds of Bay Area residents have education and training beyond high school, and well above 40 percent have graduated from college and beyond. A full 19 percent of city residents hold graduate degrees, topping the rankings of major cities in the United States. More than 35 colleges and universities which include Stanford University, UC Berkeley, San Francisco State, the University of San Francisco, and numerous local community colleges comprise the Bay Area's world-class educational and research facilities. The National Research Council (NCR) rates the University

of California, Berkeley (UC Berkeley) and Stanford University as the two top-ranked graduate schools in the country.

San Francisco offers visitors such renowned points of interest as the Golden Gate Bridge, the San Francisco Ferry Building, Fisherman's Wharf, Chinatown, the California Academy of Sciences, the San Francisco Museum of Modern Art, the de Young Museum, the Palace of Fine Arts, the Legion of Honor, Union Square, Lombard Street, and Golden Gate Park. The diverse community has resulted in restaurants that offer the widest variety of cuisine imaginable. You can also take a ferry to Sausalito, Tiburon, Angel Island or Alcatraz. Depending on the season, sports fans can take in a Giants or 49ers game in San Francisco, or watch the A's, Raiders or Golden State Warriors in action nearby in Oakland.



ABOUT THE LIBRARY

THE SAN FRANCISCO PUBLIC LIBRARY system includes the beautiful Main Library, a 375,000 square foot state-of-the-art facility, 27 library branches located in every city neighborhood, and five bookmobiles providing outreach services to youth and seniors. The Library, with a collection of over 3 million volumes, serves 7 million visitors to its libraries and circulates nearly 12 million items each year.

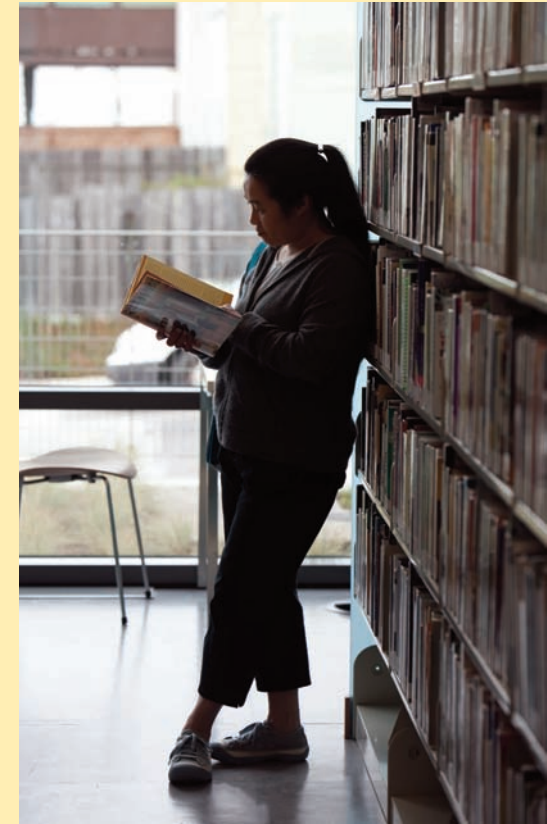
The Main Library provides the major public library research collections for Northern California and has a number of specialized collections including San Francisco history, the James C. Hormel Gay and Lesbian collection, and the Wallace Stegner Environmental collection. The collections of the branch libraries represent the diversity of the neighborhoods with special emphasis on children's and youth interests, and with language materials that reflect the residents of each neighborhood served. Materials are provided in a variety of formats to meet community needs.

The Library offers a wide variety of exhibits and programming for all ages. The Library is committed to serving all users and provides services to meet the needs of Library users who are blind and visually impaired, hearing-impaired, learning disabled, and new readers. The Library is dedicated to customer service initiatives and is committed to providing services that are convenient and easy access. Services are enhanced by the generous support of the Friends of the San Francisco Public Library. The San Francisco community is a very engaged community in library services, and provides a high level of support, including political and financial backing, for the Public Library.



CHIEF INFORMATION OFFICER

THE CHIEF INFORMATION OFFICER (CIO) is an integral member of the San Francisco Public Library Executive Team and, under general direction from the City Librarian and Deputy City Librarian, manages and directs the operations of the Information Technology Division of the San Francisco Public Library. The CIO performs managerial work in the management of the Information Technology (IT) Division of the San Francisco Public Library. The IT division includes Information Systems (Integrated Library System), Network and Server Operations, Desktop and Help Desk Services, and Digital Strategy and Services which includes Web Services and Media Production. The CIO works in collaboration with all Library departments and serves in a key relationship with the City and County of San Francisco's Department of Technology (DT) including the Committee on Information Technology. The CIO provides oversight for the development and support of information technology for the Library's staff and users, including approximately 2000 public and staff personal computers; peripheral equipment and software; telecommunication service throughout the 29 Library locations; the Library's network, Internet, and Intranet services; integrated library system and web services, including local database and a database of digitized historical photos. Information Technology Division resources include 25.5 FTE staff and a budget of \$4.5 million.



Luis Herrera joined the San Francisco Public Libraries as City Librarian in April 2005, and brings over 30 years of library management experience in urban library leadership. Mr. Herrera has identified the following key responsibilities for the new CIO to address:

- LEAD library technology futures visioning and strategic technology planning to achieve library goals.
- DEVELOP AND LEAD process to prioritize technology initiatives and coordinate the evaluation, deployment and management of current and future technology.
- IDENTIFY, ASSESS AND COMMUNICATE innovative technology-related investments, programs and purchases.
- COLLABORATE and reach out to partners—technology companies, educational institutions, non-profits and foundations, vendors, city and others.
- MOTIVATE, MANAGE AND INSPIRE IT staff to ensure continuous delivery of effective and efficient technology services.

