



*San Francisco Public Library*  
**SAN FRANCISCO PUBLIC LIBRARY COMMISSION**

**Minutes of the Regular Meeting of June 18, 2020**

**(As approved at the special virtual meeting of July 9, 2020.)**

The San Francisco Public Library Commission held a regular meeting on June 18, 2020 virtually and telephonically pursuant to the Governor's Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07e and current public health recommendations, while allowing the public to observe and address the Commission.

The meeting was called to order at 4:30 p.m.

Commissioners Present: Huang, Lee, Mall, Ono, Wardell-Ghirarduzzi and

Wolf Default Library Commission Secretary: Michael Lambert, City Librarian

**AGENDA ITEM NO. 1 GENERAL PUBLIC COMMENT**

Xima Avalos, 3630 Librarian I and a Disaster Service Worker (DSW) currently at the Food Bank, said this was an unprecedented challenge and we're all in uncharted waters. She said library employees wanted to help our city and they had demonstrated as such by stepping up to serve the community in DSW deployments. She said their first participation was when SEIU 1021 provided SFPL with more than 65 names of library workers who were willing to take the first assignments at the Food Bank. She said as the city moved to the next phase of reopening, they were eager to come back to the community as library workers. She said they wanted to ensure the health and safety of library staff and patrons before Library to Go was implemented and they could not do that if they're not involved in the re-entry planning process. She said they had been thinking about the best practices since shelter in place had begun. She said they were the front-line workers and they knew the specific challenges each branch had to face while configuring the service model. She said they created a re-entry committee formed by union members and this committee presented reopening priorities at the labor management meeting on June 11th. She said they were looking forward to continuing to work with management on this important endeavor.

Emily Dezurick Badran, 3630 Youth Services Librarian I at the Marina Branch, said she was an activated Disaster Service Worker (DSW) at the San Francisco Food Bank. She said library staff who were vulnerable to Covid 19 or who had childcare issues due to school closures had been mismatched to DSW assignments and forced to self-certify which meant that instead of being on paid furlough, they were burning through their leave balances like sick pay and vacation pay. She said those leave balances were running dry and most of the staff could not

afford to live without paid work. She said the library could increase the amount of telecommuting opportunities for staff and include telecommuting as a significant part of the library's reopening plan. She said there were many skilled staff with areas of expertise that were going to waste. She said during the SIP order, there had not been a large-scale survey taken in reference to the skills or abilities or the schedules of library staff. She said staff were passed over repeatedly for telecommuting and DSW roles that they had expertise in. She said creating more telecommuting opportunities would be a total win-win. She said more telecommuting options would mean more expanded library service. She said staff had a long list of ideas about how to better serve our patrons, but a lot of these ideas had gone unheard and unused. She said she urged library management to sit down with staff to review telecommuting options as soon as possible.

An anonymous caller said he wished to ask the IT Department and the City Librarian why unlike the Board of Supervisors, they were requiring patrons or users to use a toll phone line instead of a toll-free phone line. He asked why the Library Commission could not have made that an option for patrons or users. He said it was good that there's some limited reference service on the 557-4400 line, but it's too limited and it needed to be expanded to at least the weekend. He said expanding library services was critically important and there were still problems with the mail-in policy of notices. He said those folks, including him, who didn't have internet were not getting the monthly library newsletter. He said it's a disservice and in contrary to Michael Lambert's memo which said mail notices would be resumed via U.S. mail to those who didn't have internet. He said he wished policy would be far more consistent across the board. He urged the library to come back to its normal business hours and practice asap.

Dee Dee Kramer, 3632 Librarian II at the Main Library deployed as a Disaster Service Worker (DSW) at the Marin Food Bank, asked the Library Commission for its advocacy and the City Librarian's office to institute periodic virtual All Staff meetings. She said since the pandemic began in March, they received no consistent systemwide instructions on telecommuting options with the exception of Main Library staff receiving the application form and they received very limited information on current library programs and services except as minimal updates and thank yous after services had already been instituted with little or no opportunity to participate in planning and implementation or decision making. She said library staff needed to be a part of the library's ongoing work even as they understandably prioritize their DSW work. She asked for support in their request for more staff's involvement in decision making with respect to ongoing library services, DSW assignments and reopening plans. She asked that information be communicated consistently across the Main Library and branches. She asked the Library Commission to offer support for paid library work hours, for example, two hours a month for staff to attend meetings.

Michael-Vincent D'Anella-Mercanti, Communications Manager, Friends of the San Francisco Public Library, said it's great that the Commission was back in this format. He said the Friends of the San Francisco Public Library had seen a lot of community members reaching out about the amazing online programming that the library had been doing. He said that it had been a crazy transition for everyone and the kind of wealth and the importance of the authors and the community building online book clubs had been a real-life spot during this pandemic. He said they had been getting great feedbacks from members of the Friends and the community as well about the wealth of online resources that the San Francisco Public Library had. He said the San Francisco Public Library as one of the most robust online libraries in the country was very inspiring.

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said he'd been on the cue since quite some time before the meeting started. He said he appreciated the instructions given but needed more clarity on how the system worked. He said

on Friday, March 13<sup>th</sup>, the library basically closed its doors and from the perspective of more than a 100,000 people in San Francisco who didn't have internet access, the library basically dropped dead. He said there was absolutely no service with one exception, and that was a highly reduced reference service, that had dropped from about 65 hours down to 35 hours and only from 10 a.m.-5 p.m., Monday to Friday. He said the library had made no effort to inform the public who was not on internet, who didn't get email, who didn't get a chance to look at the library's website. He said the poorest people, racial minorities and older people had radically less access. He asked where the curbside service was, which many of the other libraries had started and the mail service delivered to the patrons.

An anonymous caller said that she heard the library was not going to open until 2021 for in person service. She said it would be a terrible thing and would hurt the city's reputation and the library's reputation as well. She mentioned the library's vital services and encouraged not to shut the public out for another year. She said it would be hard for those who loved books and for those who depended on other library services.

### **AGENDA ITEM NO. 2 SFPL REOPENING PLAN**

Michael Lambert, City Librarian, introduced Chief Analytics Officer Randy McClure who gave a brief presentation to share some of the highlights of how SFPL never stopped working for the public since it closed its doors on March 13, 2020.

Randy McClure, Chief Analytics Officer, said SFPL continued to provide robust electronic resources, expanded patron base, gave educational support, conducted virtual children and adult programming, and more than 350 SFPL employees had been deployed as Disaster Service Workers (DSW), to name a few. He said all SFPL's major eResources had seen a substantial increase in circulation numbers. Even if SFPL library buildings had been closed, library WiFi remained on and about 4,500 connections were made daily and had continued to provide homework help to students through our partner, Brainfuse. He said that even during these unprecedented times, SFPL remained committed to serving the community.

Michael Lambert, City Librarian, said that he fully recognized how anxious library staff and our beloved patrons were for reopening library services to our community. He said he too, was very eager to reopen for increased public service. Library management team had been scenario planning for a phased resumption of library services for several weeks now. He said SFPL was now closer to securing the necessary approvals. The Office of the City Administrator had released guidance to all city departments on the development of department site specific health and safety plans to align with city offices' Covid 19 safety protocols. He said with this guidance, his team was now able to craft the necessary health and safety plans that would allow them to consider important variables like floor plans and requirements for physical distancing. He said that SFPL's goal was to stand up as many library locations as possible for a contact free service model that would allow patrons to request and pick up items in our collection. He said they intended to call this service SFPL to Go. He said the industry specific guidance for retail issued by the state of California provided a good outline for how SFPL would strive to deliver this front door type service. He said equity would be a key consideration in determining which locations were able to resume services. He said health and safety considerations would also be a top priority. He said they didn't yet know how many locations would be able to reopen in the coming weeks and he didn't know when SFPL would be able to reopen. He said the first step was to complete site-specific health and safety plans for each site and submit these for review to the Office of the City Administrator. He said he would be working with DHR to recall library staff from DSW activations in order to deliver library services again. And lastly, he said SFPL would work with the labor partners to plan for reopening.

Explanatory Documents: [Phased Reopening for Library Services Memo](#); [State of California COVID-19 Guidance](#); [SFPL COVID-19 Service Response](#)

## Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said it was a lovely presentation of all the wonderful things happening online, but maybe SFPL should have included what it's doing for the 12% of the population who didn't have access to all these virtual services and materials. He said the TIP line had been cut in half with respect to the hours and there were zero hours for reference phone service on nights and weekends. He said one caller indicated there was no mention to folks getting mailed notices about anything.

Corina Sisona from District 6, said she's a longtime enthusiastic user of the Main Library. She said she had comments about a couple of things, the online media WiFi and SFPL to Go. She said online media was really great, however, it was a very small subset of the physical collection. She said WiFi was a vital source and she depended on going to the library for two years. She said it was a service that served not just library patrons, but it served people outside the library and it was a service that she would like to come in part from city general funds rather than being solely a budget burden on the library. About SFPL to Go, she wondered how items would be handled because she didn't see it addressed. She wanted to know what the plans were for materials that could not be checked out like microfilm, microfiche, materials from the history museum, etc.

Beth Kelly, Chair of the Board, Friends of the San Francisco Public Library, said the library was an essential service. She said when looking at the different phases of reopening and considerations for Covid, each delay in each phase really had a negative impact on racial and economic justices in the city. She said as library resources were being diverted, she wanted to make sure that the city as well as everyone would just look at the bigger picture of what caused these delays.

Marie Ciepiela, Executive Director, Friends of the San Francisco Public Library, said it was nice to know that the library could come back and it would come back. She said she just wanted to say hello and express gratitude and to say they're always there. She said they're also going through their own restructuring and the challenges that were involved in surviving in the city as a non-profit. She said everything was going well and they would continue to be in contact with the library's leadership. She said if anything that this pandemic had done, it pulled back even further the curtain for all of us to see that equity, access and fairness mattered. She thanked SFPL for having this meeting.

Mary Harris, President of All My Neighbors in Action, said she wanted to make sure that her library would have curbside pick-up if possible. She said they still needed access to the library and library materials as much as possible. She also said to consider giving them a bookmobile.

## Commission Discussion

Commissioner Wolf thanked the incredible staff of the SFPL for their extraordinary efforts during these very challenging times. She said she's acknowledging that this was such a difficult time because there's no planning provided for Covid 19. She said it's a difficult and challenging time in history for those who didn't have access to the internet. She said she empathized with the 12% of people who didn't have internet access and that's a challenge for every industry right now. She said she appreciated the library's efforts to increase its abilities to make the resources online more accessible. She said she's grateful for the mayor's leadership and how she's ensuring safety in our city.

Commissioner Ono said Commissioner Wolf read her thoughts perfectly. Everything Commissioner Wolf said was exactly what she would have said, and she thanked everyone for being on the call.

Commissioner Lee was wondering in the City Librarian's research and working with the Department of Public Health, what the City Librarian could see might hold the reopening of the library and what other counties had done.

Michael Lambert, City Librarian, said the city had a strategy and its priorities were to protect the vulnerable populations and to ensure adequate availability for identified populations within the city's alternative housing and shelter portfolio, etc. He said there's an economic recovery task force led by Assessor/Recorder Carmen Chu and Treasurer Jose Cisneros. He said the city was trying to strike a balance in the provision of government services and provide services in a safe manner but most importantly in alignment with public health guidance. He said departments such as the library could not proceed with plans about reopening until SFPL could align its departmental planning with citywide planning.

Commissioner Lee thanked City Librarian Michael Lambert for the work that he had done and thanked all the librarians who were activated as Disaster Service Workers.

Commission President Wardell-Ghirarduzzi said SFPL was facing a very complex situation in the reopening plan, there's complexity into the lives of those being impacted as DSW. She acknowledged City Librarian Michael Lambert and everyone for the work they're doing.

### **AGENDA ITEM NO. 3 FYs 2021 and 2022 BUDGET**

Maureen Singleton, Chief Operating Officer, gave the presentation on the FYs 21 and 22 budget. She reviewed the February 2020 Summary of Proposed Investments, explained the city's evolving budget climate and how the Library Preservation Fund changed; shared the mayor's budget guidance; covered reduction proposals/re-evaluated budget investments; shared estimated revised budget with proposed reductions. She said the Board's Budget and Appropriations Committee hearings were scheduled in August, the Board of Supervisors would consider the budget in September and the mayor would sign the budget in October.

Explanatory Documents: [Budget FY 2021-2022](#); [Budget FY 2021-2022, Attachment I](#); [Budget FY 2021-2022, Attachment II](#)

#### Public Comment

Meghan Monahan, 3630 Librarian I at the North Beach Branch Library, said she's working as a Disaster Service Worker (DSW) at the San Francisco Food Bank and she's waiting for her next assignment as a hotel site monitor. She asked Michael Lambert and the Commission to advocate for library staff in the next budget. She said library staff had received very little communications from the management team since the pandemic struck and staff were in the dark about future library openings. She said the city needed library services and trained library staff to perform these services. She said the library received a rating of A- in the 2019 Satisfaction Survey, the highest score of any city department ever, which was the result of excellent staff. She said please say no to layoffs and budget cuts.

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), asked for a 30-minute warning before the end of his comment. He said it would very much help folks on the phone if speakers and page numbers were announced. He said ignoring a technical question was rude. He said he would like to see specific budgeting for letters or other ways of communications for folks who didn't have easy access online, considerations and planning, for example, laptop lending and storytime on the telephone. He said it's quite

shocking that in these changeable times, the library should even consider getting rid of a survey of the public.

#### Commission Discussion

Commissioner Ono thanked Chief Operating Officer Maureen Singleton for the great presentation, for being creative and innovative and she commented on how well the entire library team did on trying to come up with reductions, taking into consideration the public, staff, etc.

Commissioner Huang said he echoed what Commissioner Ono said and he thanked everyone involved in the budget. He asked Chief Operating Officer Maureen Singleton if there were any additional cuts that she had in mind in a case of economic uncertainty, where the budget could be further cut.

Maureen Singleton, Chief Operating Officer, said they took another look at capital in order to avoid impacts on labor and some non-personnel costs to see if there were further reductions that could be made that would not have a detrimental impact on services. She said equipment might be considered as well, deferring it to a future project cycle.

Commissioner Huang thanked Chief Operating Officer Maureen Singleton for smart approaches to all types of problems, pandemic or otherwise.

Commissioner Lee thanked City Librarian Michael Lambert and Chief Operating Officer Maureen Singleton in preparing the budget and making hard decisions under uncertainty. He asked if there was an assumption of when the library was likely to reopen.

Michael Lambert, City Librarian, said the library didn't have a date because there were so many variables outside of SFPL's control. He said SFPL had to get approval from the Office of the City Administrator for the site-specific health and safety plans for any library locations where SFPL intended to deliver service. He said SFPL's plan was submitted and they're waiting feedback and prospective approval. He said the other variable was working with DHR to orchestrate the return of library workers to SFPL to resume library services. He said it's complicated because the city still needed these folks for staffing to continue feeding, sheltering people, contact tracing, etc. He said they tried to be strategic on the cuts identified to avoid making reductions in personnel.

#### **AGENDA ITEM NO. 4 LIBRARY COMMISSION SECRETARY RECRUITMENT**

Michael Lambert, City Librarian, said that this evening's Library Commission meeting marked two milestones. It's the first virtual Library Commission meeting in SFPL's history and the first Library Commission meeting in 13 years in which SFPL didn't have Library Commission Secretary Sue Blackman, who's now retired, helping to facilitate the meeting. He said Ms. Blackman had perfect attendance and said she would be deeply missed. He thanked everything Ms. Blackman had done and congratulated her on her retirement.

Michael Lambert, City Librarian, introduced Lori Regler, SFPL's Human Resources Director, to provide an overview of how the Library Commission might proceed with recruiting the next Library Commission Secretary.

Lori Regler, SFPL's Human Resources Director, outlined the process in the recruitment of the next Library Commission Secretary. She presented a couple of options for the recruitment process. Option One – The Library Commission delegates responsibility to SFPL staff (the City Librarian and Library Human Resources) to conduct the recruitment process identified and bring

a qualified candidate or candidates back to the Commission for closed session interviews and appointment. Option Two – The Library Commission delegates responsibility to SFPL staff (the City Librarian and Library Human Resources) and designates a Library Commissioner to work with staff to conduct the recruitment process identified and bring a qualified candidate or candidates back for closed session interviews and appointment.

Explanatory Documents: [Library Commission Secretary Recruitment Memo](#); [Library Commission Secretary Job Announcement](#)

#### Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said he was disappointed that there was not an agenda item on Sue Blackman and her departure. Regarding the options, he said the Commission had done Option Two previously. He said the Commission should be fully responsible for this recruitment and for directing it rather than including staff and having one Commissioner. He said the Commission should take full responsibility, take the lead and take control of the recruitment.

#### Commission Discussion

Commissioner Mall thanked Sue Blackman for her service and for keeping all the Commissioners on the right path. She said going forward, she would vote for the second option and she said Commissioner Ono would do a great job. She said her only caveat would be to do it quickly and efficiently so it would not take as long as the search for the City Librarian.

Commissioner Huang said Sue Blackman did a fantastic job and left very big shoes to fill for whoever they would find next to help carry forward the Commission's work. He thanked her for the wonderful work and friendship throughout his short time as a Library Commissioner. He would like to second Commissioner Mall's comments and said Commissioner Ono would be the right person to help in the recruitment of the next Library Commission Secretary.

Commissioner Ono thanked Lori Regler for her presentation and Commissioners Mall and Huang for nominating her. She said she appreciated it and she's honored to do it. She also seconded what everyone said about Sue Blackman who did an outstanding job as Library Commission Secretary.

Commissioner Lee said he supported Option Two and was curious about the general job description of the Library Commission Secretary, if it would include librarian certification and qualifications.

Lori Regler, SFPL Human Resources Director, said that type of skill set or experience could be included in developing the job description for the Library Commission Secretary.

Motion: By Commissioner Wolf, seconded by Commissioner Wong to approve Option Two for the Library Commission Secretary Recruitment.

Action: AYES 6-0 (Huang, Lee, Mall, Ono, Wolf and Wardell-Ghirarduzzi)

#### **AGENDA ITEM NO. 5 CITY LIBRARIAN'S REPORT**

Michael Lambert, City Librarian, said it would be appropriate and important to lead with sharing SFPL's organizational statement which made it clear that SFPL existed in this moment to champion racial justice and equity. He said the statement was prepared by the Co-chairs of the Library Racial Equity Committee – African American Center Librarian Shawna Sherman and Community Engagement Manager Alejandro Gallegos.

Shawna Sherman, African American Center Librarian, said they're excited to continue the work of the Racial Equity Committee that they started a couple of years ago. Just before the close down, they had been hosting REAL talk sessions with staff and they were very well received because people wanted to talk about race. She said she was so happy to hear a lot of support for equity in the public library.

Alejandro Gallegos, Community Engagement Manager, thanked everyone for their interest about racial equity. He said the committee's reaction had centered along three general tracks – remote racial equity training for staff, engaging staff in other ways including suggestions for self-care, Zoom, town hall meetings and discussions, etc. and looking further at library services practices and procedures. He mentioned the forming topics in the Racial Equity action plan's overall framework – culture, workforce, community engagement, services and services delivery.

Michelle Jeffers, Chief of Community Programs and Partnerships, gave a presentation on SFPL's signature summer learning program, Summer Stride 2020 which covered SFPL's partnership with Chronicle Books, the creation of an array of virtual library programs for families, the illustrated version of SFUSD's 2020 Reading List, the increase in resources for student success such as SFPL YouTube Channel, etc. She also thanked all the great sponsors for this year like the Warriors, Giants, KQED, to name a few. Regarding the Poet Laureate, Michelle said they started taking nominations and it's a community nomination process that began in late May and would continue through the month of July. They received more than 40 nominations to date and appointment would be made by the mayor.

Explanatory Document: [SFPL Racial Justice Statement](#); [Summer Stride 2020](#); [SF Poet Laureate](#)

#### Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), thanked Michelle Jeffers for her presentations. He said he was concerned about why diverse titles were focused on e-Book formats and asked what was wrong with books. He said he was happy to hear that the tracker was mailed to 60,000 SFUSD students and asked why mail notices, etc. could not be mailed to patrons. He said SFPL needed to focus on those without internet access and serving them so they wouldn't fall behind.

#### Commission Discussion

Commissioner Lee asked if the program that would take kids to meet the rangers was still on during Covid.

Michelle Jeffers, Chief of Community Programs and Partnerships, said for the past 3-4 years, they provided shuttles to the national park sites every summer that was funded by the Golden Gate Park's Conservancy. She said they were not doing those shuttles this year because of the danger of having people in a small bus. She said SFPL was working with the parks both on distributing game boards and 10,000 books ordered through the Human Rights Commission were also distributed to children and families this summer.

Commissioner Lee also thanked all the work done on racial justice and the work done behind the scene that wasn't visible until now.

Commissioner Wolf thanked the entire staff for being able to pivot gracefully and adjust and make these quick changes especially with Summer Stride. She also thanked the staff for their efforts with the racial justice program. She said she believed in the library's work throughout the city in making the programs accessible and meaningful regardless of any obstacle in anyone's way.

President Wardell-Ghirarduzzi thanked Shawna and Alejandro for their important work on racial equity. She said she had the opportunity to sit in a couple of times with them and watched their work at a distance and she acknowledged their thoughtfulness and also the people that they had engaged in. She also thanked Michelle Jeffers for all her work on Summer Stride.

#### **AGENDA ITEM NO. 6 APPROVAL OF THE MINUTES JANUARY 16, 2020**

##### Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said he had a number of comments about the minutes that could be improved. On Item 1 General Public Comment, it said that he said the library continued to use and promote social media and that was unethical. He said he didn't think he said it was unethical; the issue was the library was promoting social media that had many downsides, including privacy issues. On Item 3, it said that his comments about Park Branch was it only had one bookmobile for service when it was closed. He said he was concerned that people should be aware that when libraries close for renovation, they needed to be paying attention to adequate alternate service. With respect to Janet Tom, he thought he said a great deal more than she was a gloom lifter and he would like some of that included. He said when he spoke about print notices, it was Michael Lambert who told him that 181 people requested print notices and only when he looked more closely, it was 19,000 who wanted print notices.

Motion: By Commissioner Mall, seconded by Commissioner Ono, to approve the [Minutes of January 16, 2020](#).

Action: AYES 6-0 (Huang, Lee, Mall, Ono, Wolf and Wardell-Ghirarduzzi)

#### **AGENDA ITEM NO. 7 APPROVAL OF THE MINUTES FEBRUARY 6, 2020**

##### Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said on General Public Comment, it said that he said there were problems with Facebook and privacy and the library continued to promote it. He said he thought it would be a lot fairer to say there were problems with Facebook including privacy and the library should not promote it without warnings to the public. On Item 2 the Budget, he said it was unclear to him what it meant. He said what he meant was that there was a disproportionate emphasis on E-books, and there's nothing wrong with E-books, but when they're disproportionately touted and money spent on them compared with other forms, then that might be a problem. He said on Item 3, the City Librarian's Report, he made comments about the Night of Ideas, and there was a problem with it and that it said to get tickets in advance and a computer had to be used to get them. He agreed that he said it was an enormous barrier to access for the public because obviously, if they didn't have access to a computer or equal access to a computer with others, they were at a disadvantage or locked out and also there was a privacy issue that's why he didn't want to use it. He said those were all issues with online usage that the library should make clear to the patrons and not do.

Motion: By Commissioner Wolf, seconded by Commissioner Mall, to approve the [Minutes of February 6, 2020](#).

Action: AYES 6-0 (Huang, Lee, Mall, Ono, Wolf and Wardell-Ghirarduzzi)

## **AGENDA ITEM NO. 8 ADJOURNMENT**

### Public Comment

Peter Warfield, Executive Director, Library Users Association (libraryusers2004@yahoo.com), said he would like the Library Commission to do what he had suggested before. He said he appreciated some of the things that the members of the Library Commission had said with respect to free and equal service. He said he was appreciative of the efforts that the library said it had started, with respect to racial equity. He said that in particular, on the issue of examining services and policies with racial equity in mind, he thought the Library Commission should not adjourn without insisting that there's an item on the agenda that said these were the things we would like to talk about at future meetings or would act on at future meetings.

Motion: By Commissioner Mall, seconded by Commissioner Lee, to adjourn the meeting of June 18, 2020.

Action: AYES 6-0 (Huang, Lee, Mall, Ono, Wolf and Wardell-Ghirarduzzi)

The meeting adjourned at 7:30 p.m.

Almer Castillo  
Executive Assistant

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Secretary/Custodian of records, 6<sup>th</sup> floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website <http://sfpl.org>. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).