



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
January 23, 2020, 4:00 p.m.
CALL TO ORDER

Meeting Location: Latino Hispanic Room
Facilitator: Cathy Delneo, Chief of Branches

Attendees: AJ Cave (ANZ), Katherine Hsieh (CHI), Marcia Parrot (EXC), Gail Seagraves (Main), Mailine Chew (Main), Susan Leury (MER), Ruth Maginnis (NVA), Edna James (OVI), Marcia Ehrlich (PAR), Marcia Popper (PRE), Deborah Oppenheim (SUN), Rochelle Fort (VVA)

Excused: Larry Ware (BAY), Lena Yu (CHI), Penni Wisner (EVA), Ruth Grabowski (EXC), Nora Dowley (GPA), Jules Older (GGV), Judy Blanchard (MER), Tyrone (Ty) Robinson (NBE), Kathleen McClay (NBE), Philip Gray (OVI), Bessie Hahn (ORT), Diane Silver (PAR), Kaitlyn Tran (PRE), Elaine Cahn (RIC), Joan Walton (SUN), Maryam Roberts (WPO), Callen Taylor (WSA)

Library Administrators: Michael Lambert (City Librarian), Sue Blackman (Library Commission Secretary),

Guests: Anissa Malady (Community Engagement, Adult Engagement Coordinator)

HOUSEKEEPING

- The next **Library Commission Meeting** will be at *4:30 p.m. in the Koret Auditorium, Main Library on **Thursday, February 6, 2020***

Please let the Chief of Branches Office know if you are attending the meeting.

- The next **CNL Meeting** will be on **Thursday, February 27, 4:00 p.m. in the Latino Hispanic Meeting Room, Main Library**

ANNOUNCEMENTS

- The February CNL meeting will be hosted by the Assistant Chief of Branches, Rebecca Alcala-Veraflor.
- The Golden Gate Valley and Presidio Branch Libraries will have their Open Houses on Saturday, February 8, 2020. Black History Month will be celebrated at the Golden Gate Valley Branch with crafts and entertainment from 11 am – 3 pm. Presidio Branch will celebrate Chinese New Year with crafts and entertainment from 1 – 5 pm. The times are staggered, so attending both will be easy!
- AJ (ANZ) – *What measures is the Library taking to prevent the spread of the coronavirus during Night of Ideas?*

The Library takes direction from the Department of Public Health, and according to DPH, Night of Ideas will pose no greater health risk than any day of the week with normal hours of operation at the Main Library. The Library typically sees roughly 4,000 visitors daily.

- Rochelle (VVA) – *Who are the attendants in the restrooms at the Main Library?* They are from Urban Alchemy, a program helping former convicts back into the workforce. Acting as another set of eyes and ears, their presence has greatly improved the environment in the restrooms.

UPDATES

City Librarian's Report – Michael Lambert

- SFPL Manager of Security Operations and Emergency Planning
 - Tramaine Johnson was introduced as the Library's Security Manager. He has Master Degrees in Criminology and International Security, a military background, and most recently was the Security Manager for the Golden State Warriors at the Chase Center.
 - He recognizes that security measures used in the private sector won't necessarily work in the Library. He has ideas for improvement, but doesn't want to make changes without having an understanding of the Library as a unique system.
 - The following topics were raised as CNL members introduced themselves and asked questions:
 - Incidents
Tramaine would like to provide de-escalation training for Branch Managers dealing with hostile patrons, training for all staff in responding to incidents, and partnering with other City departments to provide resources to help patrons with mental health issues.
 - Security cameras
The Library has become more open to the idea of having security cameras, but the issue is complicated for an institution dedicated to protecting patron privacy – how they are oriented, where they are placed will need to be considered. Having them is a priority, but the process will take some time.
 - Improvements
 - Severe incidents that involve physical altercations including assaults and fighting, and those that involve displaying firearms or other deadly weapons in a threatening manner have decreased by 4.5 % this fiscal year.
 - Fixed post security officers are currently at six branches: Eureka Valley, Mission, Mission Bay, Park and Western Addition. Two additional branches, Bayview and Excelsior will also have them, further optimizing security's mobile presence at the other branches.
- Michael continues to visit the branches in order to give the Branch Managers an opportunity to provide direct feedback, voice concerns, and to let him know the areas where they most need support.

Library Commission Report – Sue Blackman

- Library Commission President, Dr. Mary Wardell Ghirarduzzi and Vice-President, Susan Mall were elected for another term.
- The FY 2021-22 budget was presented to the Library Commission, which includes money for:

- Branch Capital Projects
 - An additional \$2.4 million for the Chinatown renovation - fully funding the \$30 million project
 - \$21.5 million for the Ocean View Library: \$8 million in FY21 and \$13.5 million in FY22. The Library Commission's approval will be needed at the next budget cycle to fully fund the proposed \$46 million project.
- Library Hubs
 - Installation of book vending machines in underserved areas of the City, such as the Dogpatch, where patrons can pick up their holds and have access to a small collection.
- [Budget FY 2021-22](#)
- [Budget FY 2021-22: Attachment I](#)
- Print Notices
 - The Library had stopped sending print notices since a majority of patrons receive notices by email or phone.
 - Print notices were restored after hearing from a small group of patrons (less than 2%) who were experiencing difficulties when they no longer received notices by mail.
 - The future of print notice will possibly be effected by the City's mandate for all departments to go paperless by 2024.
 - The availability of print notices will also depend on whether it will remain profitable for the third party vendor who sends them.
 - [Print Notices](#)
- Staff Recognition:
 - Love My Librarian Award
 - Janet Tom was one of ten winners of the I Love My Librarian award, a prestigious national service honor. Janet is a librarian at the Main's Business, Science and Technology Center.
 - She was nominated by the general public for, among other things, her innovative "Death and Dying" program that discussed issues surrounding death openly in a respectful, sensitive way.
 - American Institute of Architecture San Francisco Community Alliance Award
 - The award recognizes significant contributions to the improvement of the Bay Area's built environment.
 - Cathy Delneo, Chief of Branches, and Michelle Jeffers, Chief of Community Programs and Partnerships were recognized for their work on Take Part, the Library's collaboration with the San Francisco Museum of Modern Art to exhibit the San Francisco Model at the branches and the Main. The SF Model is a rediscovered scale model of San Francisco from 1938.
 - [Staff Recognition](#)
- Branch Capital Projects Updates
 - Ocean View
 - The community supports building a new, larger library on the greenbelt on Brotherhood Way if traffic mitigation, pedestrian safety, and access to public transit are addressed.
 - Next steps:
 - Ocean View community engagement meetings in Summer 2020
 - Mission
 - Designs include restoring the original reading room and the original staircase, adding a modest expansion, and building a community room.
 - Next steps:
 - Design Review Phase 2 approval in Spring 2020
 - Community engagement meetings in Spring 2020

- Construction start in Winter 2021
- Library reopening in Fall 2022
- Chinatown
 - Designs include restoring the reading room, creating a flexible community room, and utilizing the roof as a garden and program space.
 - Next steps:
 - Community engagement meetings in June 2020
 - Construction start in Fall 2021
 - Library reopening in Fall 2023
- [Branch Capital Projects Updates](#)

Adult Engagement Programs – Anissa Malady

- Come to Your Census, S.F.
 - The Library will be actively participating in helping the public fill out the census, and is collaborating with Art + Action to convey its importance to the public.
 - April 1st is Census Day, and the Library will have activities based around the census.
- April is Climate Action Month. Programs at the branches include movies, talks, and crafts focused on helping the environment.
- May is Asian/Pacific Islander American (APIA) Heritage Month. Crafts, food, performances, author talks will celebrate the many Asian communities found in San Francisco.
- Summer Stride, the Library’s annual summer learning program, will feature *The Hike* by Alison Farrell.
- More Than a Month is a celebration of Black History Month in February throughout all the branches and the Main. Event highlights include:
 - A paper quilt craft with artist Charles Dabo
 - The Souls of Black Folks - stories and photos by Jarrel Phillips exploring Black culture in America.
 - The Impact of Confederate Nostalgia - a multimedia presentation with Bill Doggett
 - Buna Ceremony - a traditional Ethiopian coffee service
 - Same Game Different Smokers - exhibit at the Main Library’s African American Center Exhibit Space exploring the troubling relationship the tobacco industry has had with the Black Community over the last 400+ years
 - *Beloved* by Toni Morrison is the featured book for On the Same Page, the Library’s bimonthly city-wide read.
 - Talking with Kids about Race and Racism is workshop for parents, educators, and caregivers discussing reparations and justice.
- Night of Ideas
 - The seven-hour program of debate, performance, dance and music will happen on February 1, 2020.
 - “Living on the Edge” is the theme of the second edition of this event.

Adjournment: 5:30 pm

Respectfully submitted by Florinda Battad