



San Francisco Public Library

Youth Volunteer Agreement and Parent-Guardian Permission

Volunteer Schedule: Location: _____

Days: _____

Hours: _____

Start Date: _____

End Date (if known): _____

1. As a youth volunteer, I (youth name) _____ agree to:

- keep to the volunteer schedule the library and I agree upon (above)
- follow all rules of the library.
- follow staff directions, and ask questions if I don't understand.
- arrive on time and check in with staff upon my arrival.
- call my supervisor as soon as possible if I am unable to volunteer during my regular schedule.

Youth Name (printed)	Youth Signature	Date
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2. As the Library, we agree to:

- provide you with a safe work environment.
- train and supervise you for assigned tasks
- address your questions, requests and concerns.

Staff Supervisor Name and contact (email or phone number)	Date
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3. As a parent or guardian, I give permission for my child to volunteer for San Francisco Public Library. I agree to:

- encourage my child to strive for good work habits and attendance.
- assist my child to arrive on time and make sure my child has transportation home.

Parent-Guardian Name (printed)	Signature	Date
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