San Francisco Public Library

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of OCTOBER 20, 2022

The San Francisco Public Library Commission held a regular meeting on **OCTOBER 20, 2022,** virtually and at the Koret Auditorium, Main Library pursuant to Mayor Breed's 45th Supplement to her February 25, 2020 Proclamation of Local Emergency.

The regular meeting of the San Francisco Library Commission was called to order at **4:30 PM.**

Commissioners Present: Wolf, Huang, Ono, Mall, López, and Bolander.

AGENDA ITEM NO. 1 GENERAL PUBLIC COMMENT

Peter Warfield, Executive Director of Library Users Association, Libraryusers2004@yahoo.com
said you should not be touting social media there are privacy issues and he sees an increasing amount of electronic books.

AGENDA ITEM NO. 2 DISCUSSION on SUMMER STRIDE REPORT

Explanatory Documents: Summer Stride Presentation

Christy Estrovitz, Youth Services Manager, CPP gave a detailed report on Summer Stride 2022, which was back in person for the first time since COVID. Estrovitz highlighted the programs offered and outcomes achieved through Summer Stride including, number of books distributed to SFUSD students, an increase in registration of 203% and 325% increase in participants who finished their reading and learning.

Public Comment

Peter Warfield said he was happy to hear about the books and programs and participation was less than half of 2018 and 2019 because of COVID and closures. He asked how things can get back to where they were.

Commission Discussion

President Wolf said this is one of the most exciting programs the Library produces.

Commissioner Mall asked how the Library got the books for Summer Stride, and if each grade received the same book, and if not, how were books selected and what languages were provided.

Estrovitz said the budget for the books was approved by the Library Commission and purchased by the Library Collection Team. She said the team provided a variety of books in different language and different ages to choose from.

Commissioner Mall asked about the number of books given away.
Estrovitz responded that 28,000 books were sent before SFUSD schools ended for the summer so students had a book in hand and a bookmark that said come to your local Library and pick-up a bonus book. Every Library had free books for any kid up to age 18 that came into the Library this summer.

Vice President Huang said the Summer Stride results and outcomes are amazing and the completion rate, if you look at the total number of finishers between 2018 and 2022, they're not that off despite the total number of participants being drastically different. Huang asked for more detail about the finishing number.

Estrovitz said the marketing team was paying attention and if someone signed up but hadn't made any movement on the Bean Stack tracker, they would send out strategic emails to Bean Stack registrants to encourage their participation. This has been a metric they have been focused on for many years and trying to increase participation with encouraging messages.

Vice President Huang said the growth marketing for this program was significant and amazing for the Library to have the capability to boost finishing rates from 44% to 62% in a single year.

Commissioner Bolander said the participation lift was impressive and requested, at a future date for the Commission to understand how the team was able to achieve these results and have the learning applied elsewhere to get people to participate in Library programs.

Commissioner Lopez said the partnership they built in different communities, which are often neglected, are amazing and appreciated the hiring of youth. Lopez asked if they could elaborate on how the youth are hired and are there any retention programs to have them return.
Estrovitz said they want to build a pipeline to Library Services and have the kids come into story time and engage, become volunteers, and see themselves working in libraries and reflecting their communities,

including equity zones.

Lopez asked about multi-lingual books for STEM Kit programs.
Estrovitz said the STEM kits were provided in English and translated into Spanish and Chinese.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Explanatory Documents: SF History Center Presentation, Native & Indigenous Peoples Heritage Celebration Presentation, Financial Planning Day Presentation

Susan Goldstein, San Francisco City Archivist, gave an overview of the San Francisco History Center and Archives, established at the request of Mayor Alioto. Goldstein said the archive is home of all historically significant non-current records from City/County Departments, Boards, Commission, Task Forces, and the Mayor's Office. and highlighted some of the projects the Center gets asked to do with other departments.

Ileana Pulu, Youth Development Coordinator and Jen Woo, Acting Family Engagement Coordinator provided an overview of the First Person Honoring Native and Indigenous Cultures program and events including the American Indian Film Festival from November 4-12 and Kim Shuck's Poetry Reading and Book Release on November 10.

Lia Hillman, Fourth Floor Manager presented the October 29 Work It Financial Planning Event produced in partnership with the Office of Financial Empowerment, the Financial Planning Association and the Business and Science Technology Department, which included a full day of financial programs and topics.

Public Comment

Peter Warfield thanked the presenters for the presentations and said the History Department is tremendous with a whole range of materials and the presentation was interesting. He asked how it manages to catalog everything properly and the Financial Planning programs was also interesting to hear about and what about those programs for poorer folks.

Commission Discussion

Commissioner Lopez said she visited the archives and it's fascinating, she asked if the Classes offered are developed by SPFL or the Universities that visit.
Susan Goldstein said the Universities ask if they can come and the Center pulls materials on the subject they are teaching for the class, sometimes the Center will co-teach with the schools and universities.

Lopez asked about the condition of some of the materials.
Goldstein responded if there is a physical issue with things that are delicate there is an overhead scanner they use and many of the materials have been digitized.

Commissioner Ono commented that the Assessor Recorders Restrictive Covenant and Redlining Handbook for

Property Owners of Ingleside Terraces was only eighty years ago and it's a good lesson for students because many of them don't realize San Francisco had a lot of these restrictions and without the Archives they don't understand our past, which they need to remember and hopefully never do again.

President Wolf thanked the presenters for the information and updates.

AGENDA ITEM NO. 4 APPROVAL OF 2023 COMMISSION MEETING CALENDAR

Explanatory Documents: Draft 2023 Commission Meeting Schedule

Public Comment

Peter Warfield complained about the timer and asked why the Commission meets at 4:30 PM, why not start later like the Berkeley City Council, it would be convenient for the public.

Commission Discussion

Motion: By Commissioner **MALL** to approve the 2023 Commission meeting schedule with an amendment to move the December 2023 Meeting from December 21 to December 14**,** seconded by Commissioner **LOPEZ**.

Action: AYES 6-0 (Wolf, Huang, Ono, Mall, López, and Bolander)

AGENDA ITEM NO. 5 APPROVAL OF MINUTES – SEPTEMBER 15, 2022

Explanatory Documents: September 15, 2022 Draft Minutes

Public Comment

Peter Warfield commented about his previous comments at the September Commission meeting. He said the details have been taken out.

Commission Discussion

Motion: By Vice President **HUANG,** seconded by Commissioner **BOLANDER** to approve the September 15, 2022, Commission Minutes

Action: AYES 6-0 (Wolf, Huang, Ono, Mall, López, and Bolander)

AGENDA ITEM N6. 5 ADJOURNMENT OF THE OCTOBER 20, 2022 in Honor of STACIA KATO, former SFPL Staff

Explanatory Documents: Stacia Kato Sacramento Bee Obituary

City Librarian Lambert gave remarks in remembrance of Stacia Kato.

Public Comment

Peter Warfield said he appreciated what the City Librarian said about adjourning in her honor and that the Library should not adjourn until they say what future agenda items, they would like to see a future Library Commission meeting.

Commission Discussion

Motion: By Commissioner **ONO,** seconded by Vice President **HUANG** to approve the

Action: AYES 6-0 (Wolf, Huang, Ono, Mall, López, and Bolander.)

The meeting adjourned at 6:18 PM
Margot Shaub - Commission Affairs Analyst

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Liaison Affairs Analyst/Custodian of Records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library Commission webpage: sfpl.org/library-commission/public-notices/agendas. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).