



San Francisco Public Library

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of NOVEMBER 21, 2024

The San Francisco Public Library Commission held a regular meeting NOVEMBER 21, 2024, at the Koret Auditorium, Main Library and able to view virtually on Zoom.

The SFPL Commission meeting was called to order at **4:30 PM.**

Commissioners Present: Wolf, Huang, Ono, Mall, Lopez, and Bolander.

President Wolf presented the ancestral homeland of the Ramaytush Ohlone.

AGENDA ITEM NO. 1 GENERAL PUBLIC COMMENT

Peter Warfield, Executive Director of Library Users Association Libraryusers2004@yahoo.com, PO Box 170544, San Francisco California 94117-0544, said he cares about the Library, it is an important institution to his education.

Michael Vincent, Friends of the Library, shared updates of Friends activities including their Annual Appeal and launching a new e-commerce store.

AGENDA ITEM NO. 2 APPROVAL OF MINUTES – OCTOBER 17, 2024

Public Comment

Peter Warfield said in respect to the minutes it is suffocating things he has said.

Commission Discussion

Motion: Motion by Vice President **Huang** seconded by Commissioner **Ono** to approve the **October 2024** Commission Minutes with an amendment.

Action: AYES 6-0 (Wolf, Huang, Ono, Mall, Lopez, and Bolander)

AGENDA ITEM NO. 3 DRAG LAUREATE

Michelle Jeffers, Chief Community Programs & Partnerships and Mike Fernandez, Chief Financial Officer presented on and recommended to extend the Drag Laureate Grant by six months.

Public Comment

Peter Warfield said the Library paid \$18,000 for 6 months, that pay is under the San Francisco minimum wage.

Commission Discussion

President Wolf said the moving forward, this grant would be 2-years not 18 months.

Commissioner Ono said this vote is to approve the resolution.

Vice President Huang asked what the entire grant amount was and why was there a delay. Michelle Jeffers said it was for a total of \$55,000 and that it was a learning process as it was the first time SFPL did this.

Commissioner Lopez asked if the extension was to extend duties and responsibilities for the current drag laureate.

Jeffers said it was.

Commissioner Mall asked for clarification on why a Drag Laureate was in the economic interest of San Francisco.

Fernandez said the Drag Laureate did activities that directly enhance the cities economic outlook by their participation and having a visible ambassador of the community.

Motion: Motion by Commissioner **Lopez** seconded by Commissioner **Bolander** to approve the Drag Laureate Grant extension.

Action: AYES 5-0 (Wolf, Ono, Mall, Lopez, and Bolander) Vice President Huang Abstained

AGENDA ITEM NO. 4 ANNUAL REPORT

Jaime Wong, Acting Director of Communications, Community Programs and Partnerships presented the 2023-2024 Annual Report. Highlighting that 238,000 young people attended Library programs, which was a 42% increase and over 126,000 adults participated in programs, a 56% increase. Wong said Patrons rated SFPL services an average of 9 out of 10 with a 9.4 in staff assistance.

Public Comment

Ruben Juarez said the SFPL workforce is the bedrock of the organization.

Peter Warfield said there was a great deal of information in the Annual Report and the Patron Survey showed that the cut in hours was the lowest rated.

Commission Discussion

President Wolf said the Annual Report showed the incredible amount of work the Library has done, the graphics were beautiful and it was digestible.

Commissioner Bolander said the patron satisfaction survey was amazing, patrons feel staff is doing exceptional work.

Commissioner Lopez asked if the branches had similar results.

Randy McClure, RSA Chief responded that this is the first year they are doing this and don't have all the data in yet but that information is forthcoming.

Commissioner Ono said a lot of work went into this report and thanked staff for their work.

Vice President Huang said the report was visually stunning and to score a 9.4 out of 10 on a survey is incredible and thanked staff.

AGENDA ITEM NO. 5 CITY LIBRARIAN'S REPORT

Jen Woo, Family Engagement Coordinate Community Programs and Partnerships presented on San Francisco's Literary Festival Litquake-KidQuake, which was held on October 10 and 11 and included an Author Assembly and Literary Workshops for SFUSD grades K-5.

Ruben Balderas, Early Learning Coordinator, Community Programs & Partnerships gave an overview of the 13th annual Tricycle Musical Fest, which held eight free children's concerts at the Library throughout October, with 400 attendees, and gave away 400 books and eight tricycles.

City Librarian Michael Lambert presented on recent awards the Library received, which included two California Library Association PR Excellence Award for The Best Things in Life Are Free poster and Bay Beats Marketing Strategy and the ULC 2024 Top Innovator, Advocacy and Awareness for the Bay Beats Team.

Public Comment

Peter Warfield congratulated the Library on the award but thought Bay Beats would be poets.

Public Commenter said the Library is the best and also provided headphones for patrons who request them, which is a nice touch.

Commission Discussion

Commissioner Ono said the pictures in the presentations showed how much the kids love these events and captures how much it means to them.

President Wolf thanked staff for bringing community together and providing incredible resources and opportunities for kids to love to learn, and to make learning so enjoyable.

Commissioner Lopez said the awards were icing on the cake and thanked staff for their innovative ideas and hard work.

AGENDA ITEM NO. 6 ADJOURNMENT of SEPTEMBER 19, 2024 COMMISSION MEETING

Public Comment

Peter Warfield said he supports the Commission being more aware of policy.

Ruben Jaurez said on behalf of Labor he hopes everyone has a happy holiday.

Public Commenter said he had requested the Library get a second copy of the Wall Street Journal, which did happen.

Commission Discussion

Motion: Motion by Commissioner **Mall** seconded by Commissioner **Lopez** to adjourn the November 21, 2024 Commission Meeting.

AYES 6-0 Action: AYES 6-0 (Wolf, Huang, Ono, Mall, Lopez, and Bolander)

The meeting adjourned at **5:54 PM**
Margot Shaub, Commission Affairs Analyst

To access **Commission Meeting recordings** please visit: [Library Commission Meeting Recording](#)

Please note: These are draft minutes subject to revision by the San Francisco Public Library Commission. Copies of the minutes and handouts are available in the office of the Library Commission Affairs Analyst, 6th floor, Main Library, 100 Larking Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Liaison Affairs Analyst/Custodian of Records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library Commission webpage: sfpl.org/library-commission/public-notice/agendas. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).