



SAN FRANCISCO PUBLIC LIBRARY

FY 26 & 27 Budget (Revised)

Mike Fernandez, CFO
San Francisco Public Library Commission
February 6, 2025



FY26 & FY27 Budget Calendar

Tasks	October	November	December	January	February	March	April	May	June	July	August
Budget Development											
Departmental Budget Proposal Development	→										
Commission Budget Priority Discussion		→									
City Work Order Development	→										
Commission Budget Proposal Discussions			→								
Commission Budget Proposal Approval					→						
Budget Submittal to Controller					→						
Budget Negotiations											
Mayor's Budget Office Negotiations						→					
Board of Supervisors Budget Negotiations									→		
Budget Finalization											
Board of Supervisors Budget Adoption								→			
Mayor Signs Budget											→
Fund Availability										→	



Budget Environment

- City's Projected Budget \$876M Deficit
 - FY26: \$253M
 - FY27: \$623M
- Library Preservation Fund (LPF) Estimates*
 - FY26: \$184.5M, \$2.3M less than FY26 Adopted Budget
 - FY27: \$190.1M
- Mayor's Budget Instructions
 - Prioritize:
 - Maintaining core city services, public safety and street conditions
 - Continue progress decreasing unsheltered homelessness
 - Ensuring effective mental health treatment
 - Opportunities to improve operation efficiency in service delivery and reporting
 - Library: balance to revenue
 - No new positions
 - Prepare for further weakening in the outlook



FY26 & 27 Uses by Division & Cost Center

Uses by Divisions (Budget in millions)	FY26 Base Budget	FY27 Base Budget
Branches	42.26	43.92
Main	27.27	28.40
Collections & Technical Services	32.38	32.77
Community Programs & Partnerships	8.56	8.13
Facilities	32.26	33.07
Facilities:		
Capital Projects	7.10	0.00
IT	16.50	16.34
Administration	23.13	23.58
Total	189.46	186.20

Uses by Type (Budget in millions)	FY26 Base Budget	% of Total	FY27 Base Budget	% of Total
Labor	126.84	67%	132.30	71%
Collections	22.49	12%	22.49	12%
Svcs. Of Other Depts.	16.43	9%	16.43	9%
Non-Personnel Svcs.	10.60	6%	10.54	6%
City Grant to CBOs	0.85	0%	0.85	0%
Materials & Supplies	3.85	2%	3.59	2%
Capital	7.10	4%	0.00	0%
Equipment	0.85	0%	0.00	0%
Reserves	0.46	0%	0.00	0%
Total	189.46	100%	186.20	100%

Note: Base Budgets are before any proposed budget changes



San Francisco Public Library

Vision 2030



Vision

A democratic, equitable and vibrant San Francisco for everyone

Mission

Connect our diverse communities to learning, opportunities and each other

Values

Well-being • Community • Equity • Collaboration • Exploration

Strategic Priorities



Literacy Champion

Cultivate the critical understanding necessary for meaningful participation in society through immersive and varied learning activities.



Cultural Amplifier

Facilitate cultural experiences that celebrate and deepen understanding of the diverse communities of San Francisco.



Community Catalyzer

Foster experiences both within and beyond the Library that create and strengthen social connections.



Thoughtful Navigator

Serve as a caring and knowledgeable gateway, helping people find and use library, community and city resources to realize their goals.



Resource Provider

Offer experiences, guidance and resources that support basic needs, encourage personal growth and enrich life in San Francisco.



Read Our New Strategic Plan
on.sfpl.org/strategicplan



San Francisco Public Library



Budget Proposals

- In addition to \$1.6M in Non-Labor Operating Cost increases, the additional are proposed:

Budget Priority	Proposal	One-time/ Ongoing	FY26 Base	FY26 Proposed Investment	FY27 Proposed Investment	FY26 & FY27 Proposed Investment
Resource Provider	Re-align Collections Budget*	Ongoing	20,667,753	-930,000		-1,860,000
Digital Strategies	Increase Microsoft budget due to loss of campus agreement discount	Ongoing		400,000		800,000
Operational Efficiency and/or Enhancement	Address urgent and unexpected maintenance needs by providing funding to the Library Capital Improvement Project	One-Time	1,800,000		1,900,000	1,900,000
	Enhance and improve Facilities Division, Engineering, and Delivery Services efficiencies by replacing 25 year old forklift at Main Library	One-Time	0	50,000		50,000
	Invest in Main Library Safety Enhancement Projects	One-Time	0	2,500,000		2,500,000
	Supplement the Mission Branch Library capital project budget to address cost escalations	One-Time	0	3,000,000		3,000,000
	Replace 17-year old Delivery Services Box Truck vehicle that has high miles and maintenance costs, and lacks current standard safety features .	One-Time	0	60,000		60,000
Staff Development & Empowerment	Enhance American Sign Language (ASL) and captioning services in response to increasing demand	Ongoing	16,000	14,000		28,000
Grand Total			22,483,753	5,094,000	1,900,000	6,478,000

Note: Preliminary Budget Proposals presented at the January 16, 2025 Library Commission meeting.

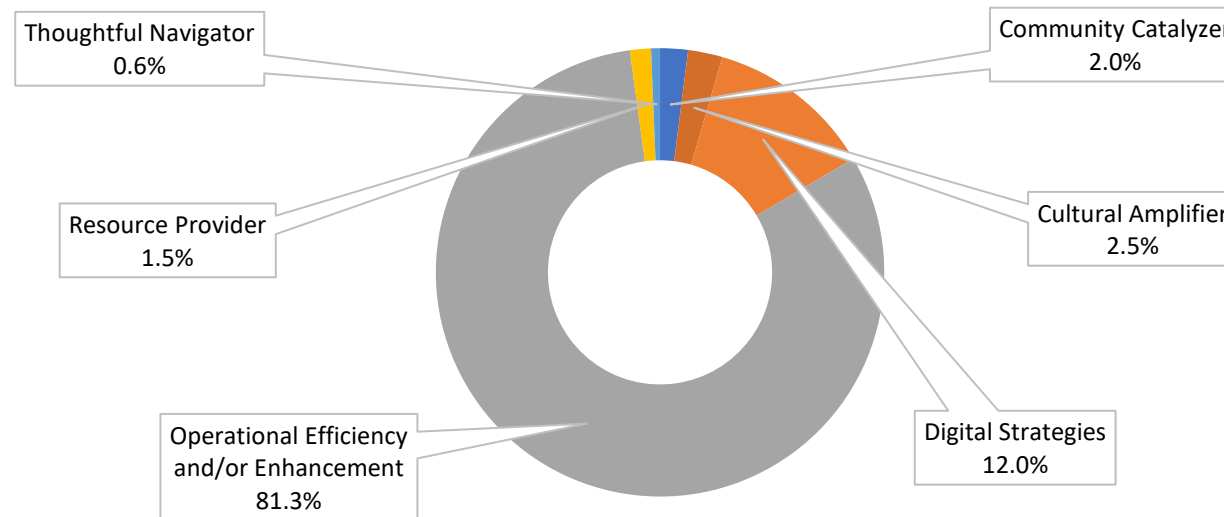
*Collections budget includes \$70k to continue the subscriptions to the Career Pathways eResources that the State Library stopped funding.



Proposed New Investments Summary

	One-Time	Ongoing	Total
FY26	5,785,000	32,739	5,817,739
FY27	2,315,379	100,417	2,415,796

FY26 & 27 Total New Investment



Note: Capital is 93% of Operation Efficiency and/or Enhancement

FY 26 & 27 Proposed Budget Recap



Approve the budget investment proposals discussed on January 16, 2025, which includes:

- Operational Cost increases of:
 - \$ 1.6M in Non-Labor
 - \$10.5M Labor
- Collections Efficiencies -\$1.9M
- One-time Investments in Capital \$7.4M
- One-time Investments in aged equipment replacement \$0.1M



FY 26 & 27 Proposed Budget (Revised)

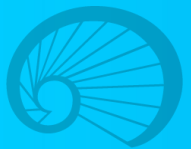
Source & Uses (budget in millions)	FY 25 Adopted Budget	FY26 Base Budget	FY26 Proposed Budget	Variance FY26 Proposed Budget to F25 Adopted Budget	Variance FY26 Proposed Budget to F26 Base Budget	FY27 Proposed Budget	Variance FY27 Proposed Budget to F26 Proposed Budget
Sources							
Property Tax Set Aside	79.33	79.65	79.65	0.32	0.00	79.33	-0.32
General Fund Baseline	103.60	104.85	104.85	1.25	0.00	110.77	5.92
Library Preservation Fund (LPF)	182.93	184.50	184.50	1.57	0.00	190.10	5.60
LPF Fund Balance	3.92	2.04	9.31	-3.92	-2.04	0.00	0.00
Library Fees	0.18	0.18	0.18	0.00	0.00	0.18	0.00
Annual Misc.	0.39	0.39	0.39	-0.01	0.00	0.59	0.21
Bequests	0.10	0.10	0.10	0.00	0.00	0.10	0.00
Total Other Sources	4.58	2.70	9.97	-3.92	-2.04	0.87	0.21
Sources Total	187.51	187.20	194.47	-2.35	-2.04	190.97	5.81
Uses							
Salary	80.11	83.26	83.31	3.19	0.05	86.59	3.28
Fringe	41.79	43.58	43.59	1.80	0.01	45.76	2.18
Labor	121.90	126.84	126.89	5.00	0.06	132.35	5.46
Collections	22.49	22.49	21.56	-0.93	-0.93	21.56	0.00
Svcs. Of Other Depts.	16.25	16.43	16.43	0.18	0.00	16.44	0.01
Non-Personnel Svcs.	11.48	10.58	11.26	-0.22	0.68	11.23	-0.03
City Grant to CBOs	0.83	0.85	1.02	0.20	0.18	1.02	0.00
Materials & Supplies	3.59	3.77	3.47	-0.12	-0.30	3.29	-0.18
CLLS & PLP Grants	0.11	0.11	0.11	0.00	0.00	0.11	0.00
Capital	9.87	7.10	12.60	2.73	5.50	1.90	-10.70
Equipment	1.00	0.85	1.14	0.13	0.29	0.00	-1.14
Reserves	0.00	0.46	0.00	0.00	-0.46	2.89	2.89
Total Non-Labor	65.61	62.62	67.58	1.97	4.96	58.61	-8.97
Uses Total	187.51	189.46	194.47	6.96	5.01	190.97	-3.51
Surplus/(Shortfall)	0.00	-2.26	0.00	-0.00	2.26	0.00	0.00



Library Preservation Fund – Charter Mandate



“Such allocations as are necessary for the Library Department to operate the Main Library, which includes the Talking Books and Braille Center, no fewer than 27 neighborhood branch libraries, and an auxiliary technical services facility, at least 1,400 permanent service hours per week system-wide.”



Looking Ahead

- Approve a budget as proposed or with modifications:
 - Approve Budget Proposal
 - FY26 Proposed Budget \$194.47M
 - FY27 Proposed Budget: \$190.97M
 - Includes investments in Operational Cost Increases, Collections Efficiencies, Library Capital Improvement Project, Main Library Safety Enhancement Projects, Mission Library Renovation Project, replacing two older vehicles & equipment, funding accessibility services for staff
 - Staff to continue to explore additional efficiencies
 - Approve as amended by other Commission Recommendation
- Submit Budget to Controller & Mayor February 21, 2025





THANK YOU

