



San Francisco Public Library

SFPL GIFT FORM 668 (In Kind Donation)

Section 67.29-6 of the City's Administrative Code requires that the SFPL report on its website and to the Board of Supervisors the name of any individual who donates more than \$100 in aggregate and a statement as to any financial interest in the City. The donor or representative or SFPL staff member with the donor's consent should complete the following:

- Donor acknowledges that SFPL will post donor information on SFPL's public website
Donor has no financial interest in the City (financial interests include any contract, grant, lease, or request for license, permit, or other entitlement with or pending before the City)
Donor has the following financial interest in the City:

Please note: The Library is unable to accept anonymous donations. If you have any questions about the reporting requirements, please email gifts@sfpl.org. For Cash/Check donations, please refer to Gift Form SFPL 667 (Cash/Check Donation).

DONOR INFORMATION

Full Name: Phone Number (Optional):
Address (Street, City, State, Zip Code):

IN KIND DONATION INFORMATION

Gift Assessed Value:
(note: in-kind donation is assessed by the donor)

Description of the Gift:
(note: provide descriptions of the donation and the purpose)

SFPL INTERNAL USE ONLY

Gift Received by: Date:
Library Location:
(Finance Use Only) Gift Control No: