



*San Francisco Public Library*

**MINUTES**  
**Council of Neighborhood Libraries**  
**September 27, 2018**  
**4:00 p.m.**  
**Meeting Notes**  
**CALL TO ORDER**

**Meeting Location:** Latino Hispanic Room

**Facilitator:** Cathy Delneo, Chief of Branches

**Attendees:** AJ Cave (ANZ), Larry Ware (BAY), Nina Youkelson (BHE) Excused, Lena Yu (CHI) Excused, Penni Wisner (EVA), Marcia Parrott (EXC) Excused, Ruth Grabowski (EXC) Excused, Nora Dowley (GPA) Excused, Jules Older (GGV) Excused, Susan Leurey (MER), Judy Blanchard (MER), Mailine Chew (MBA), Ruth Maginnis (NVA), Kathleen McClay (NBE) Excused, Tyrone (Ty) Robinson (NBE) Excused, Pinkie Bolden (OVI) Excused, Edna James (OVI), Bessie Hahn (ORT) Excused, Marcia Ehrlich (PAR), Diane Silver (PAR) Excused, Michael Leahy (PSI) Excused, Don Thielges (POR) Excused, Marcia Popper (PRE), Kaitlyn Tran (PRE), Elaine Cahn (RIC) Excused, Joan Walton (SUN), Deborah Oppenheim (SUN), Rochelle Fort (VVA) Excused, Maryam Roberts (WPO) Excused, Callen Taylor (WSA) Excused

**Library Administrators:** Michael Lambert (Acting City Librarian), Maureen Singleton (Acting Chief Operating Officer)

**Guests:** Naomi Jelks (Adult Engagement Coordinator), Ramses Escobedo (Acting Southwest District Manager), Mario Lemos (Friends of the Library), Kayla Veloso (Friends of the Library)

**HOUSEKEEPING**

- The next regular **CNL Meeting** will be on **Thursday, October 25, 2018, 4:00 p.m. in the Public Knowledge Library, Koret Education Center, San Francisco Museum of Modern Art, 151 Third Street.**
- <https://www.sfmoma.org/visit/getting-here/>

- The next **Library Commission Meeting** will be on **Thursday, October 18, 2018, 4:30 p.m. at the Koret Auditorium, Main Library**.

CNL Members to attend the upcoming Library Commission Meeting:

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Please contact the Chief of Branches Office if you would like to volunteer to attend the meeting.

## **ANNOUNCEMENTS**

- One City One Book – Naomi Jelks
  - The selection for the 14<sup>th</sup> annual citywide reading event is the graphic novel, *The Best We Could Do* by local author and illustrator Thi Bui.
  - The memoir documents Thi’s journey as part of the “boat people” wave of refugees escaping the Vietnam War in 1978.
  - It explores the immigration experience and the sacrifices made in order to rebuild a new life in the United States; a subject matter that is timely and carries over in other communities.
- Programs around the One City One Book event begins in October. A complete list can be found in the [One City One Book 2018 Program Guide](#).
- Ramses Escobedo was introduced as the Acting Southwest District Manager in the Chief of Branches Office. Ramses has been the Branch Manager of the Excelsior for the past three years.
- Acting Branch Manager announcements:
  - John Guo, Adult Services Librarian at Chinatown Branch, is the Acting Adult Services Manager at Chinatown Branch.
  - Ramon Hernandez, Adult Service Librarian at Mission Branch, is the Acting Adult Services Manager at Mission Branch.
- The Friends Big Book Sale – Mario Lemos and Kayla Veloso
  - The sale will be open to the public from October 31st – November 4<sup>th</sup>. Mario distributed tickets for the Member Preview Sale and Reception on October 30<sup>th</sup>.
  - Take a Stand is an additional fundraising effort where folks can sponsor a table stand to be displayed at the Book Sale.
  - **ACTION** – Friends encouraged CNL members to support the Friends fundraising work by attending the Book Sale, Taking a Stand, and spreading the word about both.
- Open Houses
  - Ocean View and Ingleside Branches had their Open Houses on October 15<sup>th</sup>. Both were well attended events with music, food, and crafts enjoyed by their communities.
  - The Ortega Open House on September 22<sup>nd</sup> was a part of the Sunset Community Festival, resulting in a great turnout.
  - The Excelsior Branch will also join forces with other community building events for their Open House on October 14<sup>th</sup>. They will be a part of Sunday Streets and host the Tricycle Music Festival.

## UPDATES

### City Librarian's Report – Michael Lambert

- One of two Library Commissioner vacancies has been filled. Pete Wong, eloquence, dedication to digital literacy, and passion for libraries will be a wonderful addition to the Commission.
- September is National Library Card Sign-up Month. Patrons signing up for a card or renewing their card are eligible for a drawing for two free airline tickets from Jetblue.
- VIVA!
  - The Library's annual month long celebration of Latino Hispanic heritage, kicked off on September 15 with a performance by Bay Area band Mariachi Mexicanisimo at the Main Library.
  - Award winning author Yuyi Morales will read from her new book, *Dreamers*, at a special Family Storytime at the Main.
  - The list of programs for VIVA! Can be found in the [VIVA! 2018 Program Guide](#).
- SWANA
  - Southwest Asian and North African (SWANA) cultures, traditions and histories were honored throughout the month of September.
  - Formerly celebrated as Middle Eastern Heritage Month, the term SWANA is now used in order to describe the region in a geographical, non-political, non-religious, and non-Eurocentric way.
  - The list of programs for SWANA can be found in the [SWANA 2018 Program Guide](#).
- Tricycle Music Festival
  - Going 10 years strong, the Tricycle Music Fest is the Libraries music festival for families.
  - There will be 9 concerts happening every weekend in October and on September 30<sup>th</sup> at the Main, at six of the branches, and at the SF MOMA.
  - All the performers are either Grammy award winners or nominees. The line-up can be found [here](#).
  - In addition to all the fabulous music, there will be a shiny, new red tricycle given away after every show.
- Without the support of the Friends of SFPL, these and many other programs would not be possible.
- **ACTION** – CNL members please spread the word about all the wonderful programs happening at the Library.

### City Librarian Recruitment Update – Maureen Singleton

- The Hawkins Company was selected as the executive search firm to find candidates for the City Librarian position. They will present at the next Library Commission meeting in October.
- The next step in the process is for the Hawkins Company to create the profile of the “ideal candidate” with input from a variety of sources, including public input.
- Three community engagement meetings will be held in November, one at the Main, and two at the branches, to get the public's input about the qualities and qualifications they wish to see in the City Librarian. The firm hopes to get a good response rate in order to hear as many voices as possible.

- Ruth (NVA) wanted to know if it would be possible to suggest names of candidates. Maureen will check with the Hawkins Company to see if it would be appropriate for the public to forward names of candidates to them.
- The Hawkins Company is planning to attend the next CNL meeting in October to find out what qualities CNL members want to see in the next City Librarian, and to enlist their help as community ambassadors in getting as many people as they can to attend the community engagement meetings.
- The following steps will occur after the creation of the profile:
  - recruitment and outreach
  - presentation of candidates for Commission consideration
  - candidate interviews
  - vetting of finalists
  - the names of three finalists are presented to the Mayor for consideration for the appointment to the position

### **Future of Library Design Report – Cathy Delneo**

- In July Cathy and Maureen Singleton attended The Future of Library Design course at the Harvard University Graduate School of Design. The program consisted of three days of classes exploring emerging ideas in library environments.
- Biophilic Design is a trend in library design that seeks to reconnect us with nature while engaging in our built environments.
  - Studies have shown that humans feel calmer and soothed in nature, and that his hardwired physical and psychological response is due to our natural inclination to appreciate things that are living.
  - Characteristics of Biophilic Design include:
    - incorporate elements of nature such as plants, water, animals
    - replicate light as it occurs in nature
    - mimic forms, shapes, materials, and patterns found in nature
    - address natural desire for prospect – to see through and across with an unimpeded view
    - address natural desire for refuge
- Other themes explored during the program include:
  - the increasing need for access to digital information
  - flexible spaces for multiple uses
  - collaborative spaces

### **Future Agenda Items – Cathy Delneo**

- Invite the Chief of Collections and Technical Services, Shellie Cocking to talk to the group about collections – who decides which books to order, how many books to order, books for book groups, etc.

**Adjournment: 5:30 pm**

**Respectfully Submitted by Florinda Battad**