



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
September 28th, 2017
4:00 p.m.
Meeting Notes
CALL TO ORDER

Meeting Location: Latino Hispanic Room

CHAIR: Cathy Delneo, Chief of Branches

Attendees: Nina Yourkelson (BHE), Lena Yu (CHI), Penni Wisner (EVA), Marcia Parrott (EXC), Nora Dowley (GPA), Jules Older (GGV), Laura Chummers (GGV), Laura Bernabei (ING), Mailine Chew (MBA), Ruth Maginnis (NVA), Tyrone (Ty) Robinson (NBE), Edna James (OVI), Bessie Hahn (ORT), Marcia Ehrlich (PAR), Marcia Popper (PRE), Kaitlyn Tran (PRE), Deborah Oppenheim (SUN), Joan Walton (SUN), Rochelle Fort (VVA), Anne Jones (WPO) Excused, Larry Ware (BAY) Excused, Ruth Grabowski (EXC) Excused, Judy Strebel (MIS) Excused, Rosa Quinones (MIS) Excused, Kenneth Fax (MBA) Excused, Kathleen McClay (NBE) Excused, Pinkie Bolden (OVI) Excused, Diane Silver (PAR) Excused, Vanessa Wallace (OVI) Excused, Michael Leahy (PSI) Excused, Don Thielges (POR) Excused, Chet Roaman (POT) Excused, Elaine Cahn (RIC) Excused, Maryam Roberts (WPO) Excused, Callen Taylor (WSA) Excused

Library Administrators: Michael Lambert (Deputy Librarian); Catherine Delneo (Chief of Branches); Sue Blackman (Secretary of Library Commission)

Guests: Andrew Sohn, Department of Public Works

HOUSEKEEPING

- The next regular CNL Meeting will be on **Thursday, October 26th, 2017, 4:00 p.m. in the Latino Hispanic Room B, Main Library, Lower Level.**
- The next **CNL Steering Committee Meeting** will be on **Tuesday, October 17th, 2017, 4:30 p.m. in Room 601 – Main Library.**
ACTION - Member participation is highly encouraged and needed at the Steering Committee meetings. Your virtual attendance is also welcome – email your ideas for agenda topics to cathy.delneo@sfpl.org
- The next **Library Commission Meeting** will be on **Thursday, October 19, 2017, 4:30 p.m. at the Koret Auditorium, Main Library.**

ANNOUNCEMENTS

- Introduction of the CNL members were made. We have new CNL representatives for the following branches:
 - o Lena Yu, representing Chinatown Branch Library
 - o Jules Older, representing Golden Gate Valley Branch Library
 - o Laura Chummers, representing Golden Gate Valley Branch Library
 - o Tyrone (Ty) Robinson, representing North Beach Branch Library
- The Council of Neighborhood Libraries 2018 Meeting Schedule were shared.
- Ortega Branch Library had their Branch Open House on Saturday, September 23rd. It was hosted in conjunction with the Sunset Neighborhood Festival, which drew a huge crowd. In addition to the Ortega Branch staff, the Ortega Open House was also staffed by Liz Thacker, Merced Branch Manager, and Ann Dorman, Parkside Branch Manager. The Ortega Open House was truly a team effort and was quite a success!
- The Library participated in the 24th Annual Junior Giants event on Saturday, September 23rd, giving away books to over 4,000 children who completed the program. Junior Giants is a free, noncompetitive and coed baseball program with over 25,000 youth participants annually.
- CNL members were invited to attend the opening of the SFPL's Public Knowledge Branch at SFMOMA this evening at 7 pm.
- The culminating event of the SFPL/SFMOMA's Hit Parade will take place on the evening of Friday, September 29th at 7pm in the Main Library's Koret Auditorium with local musicians presenting an open rehearsal of a piece from the Main Library's collection with a San Francisco theme.
- Upcoming Branch Open Houses:
 - o Excelsior – Sunday, October 1st from 1:00 – 4:00pm
 - o Park – Saturday, Oct 14th from 10:00 – 6:00pm

UPDATES

City Librarian's Report – Michael Lambert

- Michael expressed pleasure at seeing such a robust turnout at the meeting and expressed the Library Administration's gratitude for the efforts made by CNL representatives.
- The annual Effie Lee Morris lecture speaker this year was author Gary Soto. The event drew a good audience and the speaker's presentation was very engaging.
- Michael will be attending the Urban Libraries Council meeting in October to receive an award on behalf of the Library.

Library Commission Report – Sue Blackman

- The Commission Meeting was held at Chinatown Branch Library and the following topics were presented and discussed:
 - Branch Feasibility Studies;
 - Public Safety updates;
 - Open Hours Hearing Schedules.

Branch Feasibility Studies – Andy Sohn

(Please see attached PowerPoint)

Ocean View, Mission, and Chinatown Branch Libraries will be undergoing a renovation to enhance service excellence to our patrons and communities while maintain an efficient work space for our staff. The Branch

staff, Chief of Branches, Assistant Chief of Branches, and representative from Community Programs and Partnerships have met with Department of Public Works to discuss the design and collection to meet the needs of our communities.

- Edna (OVI) shared her feeling that the Library should look into another space for Ocean View Branch Library. The Library is using the feasibility study process to evaluate what elements of 21st Century Libraries are possible within the existing footprint. Ultimately, any decisions about the projects will be in the hands of our Library Commissioners.
- Bessie Hahn (ORT) asked how much space will be attributing to stacks in the three renovated spaces. The feasibility is not intended to delve into that level of specificity. The Library will work with the public, the staff, and the architects to achieve a balance of materials and spaces to meet community needs and to ensure the spaces will be welcoming and suitable for all age groups. Bessie also expressed concerns about the lighting in the first floor of the Chinatown Branch Library. Lighting will be addressed in later phases of planning for renovation, and is outside of the scope of the feasibility study.
- Rochelle Ford (VVA) expressed concerns about the size of the proposed staff space in the proposals for Ocean View Branch, given the small size of the building. The staff areas at branches must encompass break room, desks, and space to process materials, but her concerns were noted.

Adjournment: 5:30 pm

Respectfully Submitted by Sanly Guan