San Francisco Public Library
FYS 17 & 18 Budget and Supplemental Appropriation Update
June 16, 2016
## SFPL Budget Overview

<table>
<thead>
<tr>
<th></th>
<th>FY 16 Budget</th>
<th>FY 17 Proposed</th>
<th>Change from FY 16</th>
<th>FY 18 Proposed</th>
<th>Change from FY 17 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Expenditures</td>
<td>$117.1M</td>
<td>$126.1M</td>
<td>$9M</td>
<td>$130.3M</td>
<td>$4.2M</td>
</tr>
<tr>
<td>Total FTE</td>
<td>662</td>
<td>689</td>
<td>27</td>
<td>704</td>
<td>15</td>
</tr>
</tbody>
</table>

- **Proposed budget includes all proposals approved in February 2016**
- **Key Budget Changes from February 2016:**
  - Additional LPF Revenues
    - FY 17: $4.8M
    - FY 18: $3.9M
  - Expansion of branch operating hours
  - Additional custodial and building and grounds patrol positions
  - Growth in the library collections
  - Enhancement of departmental training budget
  - Added analytic and public relations support
  - New vocational counselor services
  - Additional capital improvement monies

**Notes:** (1) Budget data as of May 2016; (2) Please see Attachment I for February 2016 SFPL budget proposal by Strategic Priority for FY 17 and FY 18; (3) Please see Attachment II for key budget increases in Mayor’s Budget Phase.
Board of Supervisors Budget Negotiations & Next Steps

- Board Analyst’s Reduction Proposals by FY\(^{(1)}\):
  - FY 17: $680,277
  - FY 18: $664,527

- Board Analyst’s Reduction Proposals Included:
  - Temporary Salaries: $42,521
  - Training: $6,426
  - Youth Promotion & Entertainment: $5,000
  - Stipends: $10,580
  - Equipment: $15,750
  - Attrition Savings: $600,000 per fiscal year

- Board Analyst’s Reserves:
  - $1.77M in rental costs pending lease agreement for 750 Brannan

- Board Analyst’s Recommendations Accepted at May 25, 2016 hearing

- Next Steps:
  - Budget technical adjustments to align with June 1 budget departments
  - Board finalizes budget in July
  - Controller’s Office inputs all Board changes in July

Note: (1) Please see Attachment III for details of the Board Analyst’s budget recommendations for FY 17 & FY 18
SFPL Key Initiatives: Expanded Library Hours

Expand branch library hours:

- **15** branches with added hours:
  - Anza
  - Bayview
  - Bernal Heights
  - Eureka Valley
  - Glen Park
  - Golden Gate Valley
  - Ingleside
  - Mission Bay
  - North Beach
  - Ocean View
  - Parkside
  - Portola
  - Potrero
  - Presidio
  - Visitacion Valley

- **85** total additional weekly hours
- **All** branches open 7 days/week
- **1,460** new total system-wide weekly hours
- **249** weekly hours system-wide above charter requirement
- **16.5** FTE additional staff:
  - 6.0 FTE 3602 Library Page
  - 5.0 FTE 3618 Library Technical Assistant II
  - 3.5 FTE 3630 Librarian I
  - 1.0 FTE 2708 Custodian
  - 1.0 FTE 8207 Buildings and Grounds Patrol Officer

Weekly Hours of Operation Comparison:

<table>
<thead>
<tr>
<th>Library System</th>
<th>Branch Library Avg Weekly Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oakland</td>
<td>35.5</td>
</tr>
<tr>
<td>San Jose</td>
<td>47</td>
</tr>
<tr>
<td>Seattle</td>
<td>49.5</td>
</tr>
<tr>
<td>San Francisco</td>
<td><strong>51.9 (proposed)</strong></td>
</tr>
<tr>
<td>Los Angeles</td>
<td>52.8</td>
</tr>
</tbody>
</table>
Note: Draft additional hours proposal as of May 2016 to begin in calendar year 2017.
SFPL Key Initiatives: Youth Services

- Add 6.5 FTE youth services librarians:
  - Enhance youth services in the branches
  - Expand weekly hours at The Mix
- Support over 500 youth in workforce development
- Replace early literacy bookmobile
- Partner with area museums
- Target 20,000 youth participants in summer learning activities
SFPL Key Initiatives: 21st Century Collections

- Collections budget at 12% of operating budget
  - FY 17 collections budget: $13.9M
  - FY 18 collections budget: $14.6M
- 3.6 million print & multi-media resources
- Materials available in more than 50 languages
- Collections growth by format:
  - eCollection growth 30% in FY 17 & 10% in FY 18
  - Print collection growth 3% per fiscal year

San Francisco Public Library
SFPL Key Initiatives: Digital Inclusion & Technology

- Connect 10 more branches to city fiber
- Expand mobile wireless lending efforts
- Redesign SFPL website
- Invest in digitization initiatives
- Renew library IT infrastructure
- Sponsor Girls Who Code club at The Mix

- Refresh & expand assistive technology
- Provide free high-speed broadband
SFPL Key Initiatives: Capital Assets

Expanding neighborhood services
- Branch Library Improvement Program return on investment
- Renovate Ocean View, Mission & Chinatown branch libraries to address changing community needs

Investing in efficiency & sustainability
- Partner with the PUC for Main Library LEED Gold certification
- Invest in an additional automated library materials handling system for branch delivery services

Renewing SFPL facilities & systems
- Renew Main Library & Support Services Facility roofs
- Begin Main Library elevator renewal program
- Replace HVAC systems at the Support Services Facilities & Mission Branch Library
- Continue Main Library seismic joint repair project
**SFPL Key Initiatives: Advancing Equity**

- **Jobs, Career & Workforce Development:**
  - 32 members of the Board of Advising Youth
  - 456 youth volunteers for Summer Squad
  - 45 adults in Career Online High School
  - 7,782 tutoring hours for adult learners
  - 8,313 clients served in workforce programs

- **Literacy & Learning:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>5,639 Preschool Programs</td>
<td>254,631</td>
</tr>
<tr>
<td>4,554 School Age Programs</td>
<td>127,894</td>
</tr>
<tr>
<td>10,193 Children’s Programs</td>
<td>382,525</td>
</tr>
<tr>
<td>2,697 Young Adult Programs</td>
<td>24,397</td>
</tr>
<tr>
<td>4,052 Adult Programs</td>
<td>63,708</td>
</tr>
</tbody>
</table>

“I am proud to be a part of an amazing program and to work with people who want to see me succeed.”
Supplemental Appropriation: Lease Revenue Bonds

Lease Revenue Bonds Key Details
• Original Bond amount: $34.3M
• Original Sale Date: March 2009
• Bond Term: 25 years, ending in 2034
• Interest rate: 5.384%
• Estimated remaining principal: $28M

Lease Revenue Bonds Refunding Scenarios
• Reduce principal by approximately $7.6M from re-appropriated monies and,
• Refund for 15 year term
  • Estimated interest rate ranges from 2.699% to 3.479%

Note: actual debt service savings will depend on market conditions at time of refunding

<table>
<thead>
<tr>
<th></th>
<th>Original Debt Service</th>
<th>Refunded Debt at 2.699%</th>
<th>Refunded Debt at 3.479%</th>
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</thead>
<tbody>
<tr>
<td>Debt Service Timeframe</td>
<td>April 2009 – June 2034</td>
<td>April 2009 – June 2031</td>
<td>April 2009 – June 2031</td>
</tr>
<tr>
<td>Total No. of Payments</td>
<td>25</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>Total Remaining Payments</td>
<td>$46.18M</td>
<td>$29.46M</td>
<td>$31.20M</td>
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<tr>
<td>Total Potential Savings</td>
<td>N/A</td>
<td>$16.73M</td>
<td>$14.98M</td>
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