

## San Francisco Public Library Commission Policy Manual

### Posting and Distributing Posters and Pamphlets Policy

Policy #605

Section: Facilities

Adopted: Sept. '62

Revised

It shall be the policy of the San Francisco Public Library Commission for posting and distributing of posters and pamphlets that:

1. All material should be of a cultural or educational nature and shall be cleared through the Public Information Office which shall determine the acceptability of such materials.
2. Material shall be accepted with the understanding it will be posted only as space permits. Only one copy will be posted in the Main Library and each branch. No material shall be accepted for distribution.
3. Posters shall be limited in size in the discretion of the public information office.
4. Material dealing with political or religious matters or commercial ventures shall not be posted.
5. Material from government agencies (job opportunities, etc.) shall be kept in a folder or binder in an appropriate place in the library.