

FILE NO. 190638

RESOLUTION NO.

1 [Accept and Expend Grant - Friends of San Francisco Public Library - Annual Grant Award,  
2 FY2019-2020 - Up to \$807,820 of In-Kind Gifts, Services, and Cash Monies]

3 **Resolution authorizing the San Francisco Public Library to accept and expend a grant**  
4 **in the amount of up to \$807,820 of in-kind gifts, services, and cash monies from the**  
5 **Friends of the San Francisco Public Library for direct support for a variety of public**  
6 **programs and services in FY2019-2020.**

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8 WHEREAS, The Friends of the San Francisco Public Library (Friends) is a non-profit  
9 organization that advocates, fundraises, and provides critical support for the San Francisco  
10 Public Library and related literary and educational programs; and

11 WHEREAS, The Public Library submits proposals annually to the Friends for public  
12 programs and services; and

13 WHEREAS, The types of programs and services supported by these grants include  
14 Youth Programs, Adult Programs, Collections, Public Relations, Staff Development, and  
15 Innovation Programs; and

16 WHEREAS, Highlights of the upcoming FY2019-2020 program year support include  
17 Grants to Branches, program support for Summer Stride, the Public Library's summer learning  
18 initiative, and Connected Community programming; and

19 WHEREAS, The Department proposes to maximize use of available grant funds on  
20 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

21 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in  
22 the grant budget; and, be it

23 FURTHER RESOLVED, That the Public Library is authorized to accept and expend up  
24 to \$807,820 of in-kind gifts, services, and cash monies awarded by the Friends of San  
25 Francisco Public Library to support Library programs and services and related literary and

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educational programs in FY2019-2020.

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Recommended:

Michael Lambert

Department Head

Approved:

Way Cole

for Mayor

Approved:

[Signature]  
Controller



April 25, 2019

Michael Lambert  
City Librarian  
San Francisco Public Library  
100 Larkin Street  
San Francisco, CA 94102

Dear Michael Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the request you submitted for Fiscal Year 2019-2020.

A total of \$807,820 in direct funding is provided by Friends for programs that we have traditionally supported in the past, along with new initiatives, discretionary funding for staff development, grants for branch libraries and innovation programs throughout the system.

We are pleased to approve funding for the following programs areas: Grants to Branches (\$110,316); Main Library Programs, including all Affinity Centers (\$230,195); Children and Youth Services (\$154,000); Public Affairs & Community Partnerships, including *One City One Book* (\$63,970); Community Programs & Exhibitions (\$76,000); Literacy & Learning (\$39,000); Strategic Initiatives (\$30,000); Professional Development (\$49,000); and all other programs (\$55,339). The full detail of allocations to programs funded from unrestricted and restricted funds is attached.

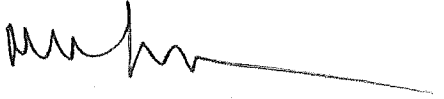
As in past years, we look forward to receiving an estimate of the amount you plan to use and the timeline for expenditures when you are able to develop it. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted for this cycle will become available at the beginning of the new fiscal year, beginning July 1, 2019. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect the impact of the funding, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding, as well as at programs in the libraries, and to continue to receive any evaluations or other measures of the programs. This information will help us make the case to funders that libraries are a sound investment of their philanthropic dollars.

Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public asset. We look forward to an exciting year!

Best regards,

A handwritten signature in black ink, appearing to read 'Marie Ciepiela', with a long horizontal line extending to the right.

Marie Ciepiela  
Executive Director  
(415) 477-5220  
[marie.ciepiela@friendssfpl.org](mailto:marie.ciepiela@friendssfpl.org)

Cc: David Stringer Calvert, Chair of the Board of Directors

Attachment II - FY 20 Friends of San Francisco Public Library Board Resolution & Award Table

FY 2019-2020 Accept & Expend for the San Francisco Public Library				
Fund/Activity	Unrestricted	Restricted	Total	Description
<b>Branch Programs</b>				
Grants to Branches - All ages	\$15,000	\$37,716	\$52,716	Annual open houses and cultural celebrations at every neighborhood branch (27 locations)
Grants to Branches - Youth	\$34,000	\$0	\$34,000	Children and youth programs, including teen book & writing clubs, homework tutoring, SAT preparation, resume design, coding clubs, chess & board games, movies, Lego playtimes, craft lessons, and authors/performers at story times
Grants to Branches - Adults	\$23,600	\$0	\$23,600	Adult/family programming, including yoga; dance; meditation; Tai Chi; cooking classes; author talks; book clubs; movies; and teen tech assistants for computer instruction
<b>subtotal</b>	<b>\$72,600</b>	<b>\$37,716</b>	<b>\$110,316</b>	
<b>Main Library Programs</b>				
Grants for programs at Main library	\$22,500	\$1,000	\$23,500	Programs that highlight the Main Library's resources and celebrate the community through its diverse Affinity Centers. Programming also includes computer and technology classes; personal, vocational and small business skill-building classes; access to technology; and literary and cultural events
Effie Lee Morris Lecturer	\$5,000	\$0	\$5,000	Annual lecture honoring an author for lifetime achievement in children/youth literature at the Koret Auditorium
San Francisco History Center	\$0	\$13,000	\$13,000	For special acquisitions to the History Center, including "Portola Shades," a new acquisition of materials about the ethnic development of the Portola District
Phyllis Wattis Endowment for the Main	\$0	\$50,000	\$50,000	Equipment for "Memory Lab" in the Digi Center; furniture for Filipino American Center; furniture for the Fulton Room for Transitional Age Youth (TAY) programs; "pop-up" programs in the Atrium to complement Civic Bridge/Adobe project, Civic Center Commons partnership and outdoor exhibition with the Exploratorium
Main Social Services Outreach	\$0	\$4,000	\$4,000	Program support for TAY and youth at risk of homelessness to utilize programs offered throughout the Main
African American Center	\$0	\$11,500	\$11,500	Special exhibitions and literary programs associated with collection and African American History Month
James C. Hormel LBGTQIA Center	\$0	\$115,000	\$115,000	The Hormel Fellowship; monthly literary programs; digitization of film archives; acquisition of special collections; Radar Productions, Show us Your Spines and Sprightly programs; exhibitions; and participation in the Pride parade
Wallace Stegner Center (Environment)	\$0	\$4,695	\$4,695	Supplies for environmental education activities
Talking Books & Braille Center	\$0	\$3,500	\$3,500	Purchase special collections and equipment
<b>subtotal</b>	<b>\$27,500</b>	<b>\$202,695</b>	<b>\$230,195</b>	

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Fund/Activity	Unrestricted	Restricted	Total	Description
<b>Children &amp; Youth Services - Community Programs and Partnerships</b>				
General Systemwide Youth Programming	\$37,205	\$12,795	\$50,000	STEM learning resources; Drag Queen Story Hour; Big SF Playdates; author visits and programs for youth in custody; Scholar Card enrollment promotion; mobile outreach; Early Literacy Buffet; and artist/performers for partnerships with SFMOMA, CJM Exploratorium, Asian Art Museum and Bay Area Discovery Museum
Summer Stride Reading Programming	\$93,250	\$6,750	\$100,000	Program reading awards; bags; STEM and youth leader internship program; materials; print program
Dia de los ninos, dia de los libros	\$0	\$4,000	\$4,000	Artist/performers and food for annual outdoor children and literacy event in the Mission District
<b>subtotal</b>	<b>\$130,455</b>	<b>\$23,545</b>	<b>\$154,000</b>	
<b>Public Affairs - Community Program and Partnerships</b>				
Community Relations/Promotions & Marketing	\$42,470	\$12,500	\$54,970	Support for advertising and marketing of Library programs; CPP-Public Affairs special projects such as Night of Ideas and other citywide events; Discovery & Go free museum passes
Friends' Initiative: At the Library	\$9,000	\$0	\$9,000	Support production of Library monthly newspaper
<b>subtotal</b>	<b>\$51,470</b>	<b>\$12,500</b>	<b>\$63,970</b>	
<b>Community Programs &amp; Exhibitions</b>				
Connected Community (Exhibitions & Adult Programming)	\$46,000	\$0	\$46,000	50 exhibitions; authors/performers; program supplies and program material production for system-wide themes (i.e. HerStory, More than a Month African American History Month, Latino Heritage Month)
Volunteer Services Recognition Event	\$5,000	\$0	\$5,000	Food and supplies for volunteer appreciation
Friends' Initiative: One City, One Book	\$12,975	\$12,025	\$25,000	Supplies, print materials, authors talks and events throughout the fall for patrons to read and engage around a selected book
<b>subtotal</b>	<b>\$63,975</b>	<b>\$12,025</b>	<b>\$76,000</b>	
<b>Literacy &amp; Learning</b>	\$0	\$39,000	\$39,000	One-on-one reading tutoring for adults, and additional adult literacy programs at the Bridge at the Main, Veteran Service Center and the branches
<b>Strategic Initiatives</b>	\$30,000	\$0	\$30,000	Professional services to update the Library's strategic plan and advance the Connected Community concept; SFPL representation at industry conferences; and resources for department head to expand on strategic priorities
<b>Professional Development</b>	\$49,000	\$0	\$49,000	Additional training and attendance for SFPL staff at specialized trainings and conferences; staff appreciation and recognition
<b>Collection Development Discretionary Fund</b>	\$2,500	\$0	\$2,500	Procure books from smaller, local publishers
<b>Wiley Innovation Fund</b>	\$0	\$8,400	\$8,400	Grants for Librarians to conduct research, attend training and conferences, and develop pilot programs for cutting edge library services that keep SFPL an industry leader and might be scaled if successful (i.e. Bibliobistro and Citizen Science Bioblitzes)
<b>Library Service &amp; Technology Act Grants</b>	\$0	\$4,250	\$4,250	Digitizing, preserving and creating access services to historic San Francisco audiovisual recordings
<b>Special Collections</b>	\$0	\$15,000	\$15,000	Allows Friends to buy collections from small, specialized publishers who do not regularly conduct business with the city
<b>Dannenberg Fund</b>	\$0	\$15,000	\$15,000	Acquisition of German and Italian circulating materials
<b>Deaf Services</b>	\$0	\$400	\$400	Purchase of supplies and equipment
<b>Latino/Hispanic Interest Collections &amp; Programs</b>	\$0	\$2,500	\$2,500	Special community programming in the Latino/Hispanic Center & International Center
<b>Learning Differences</b>	\$0	\$3,106	\$3,106	Tutoring and support programs for children
<b>Automation/AV</b>	\$0	\$1,000	\$1,000	Equipment
<b>Special Activities &amp; Maintenance</b>	\$0	\$3,183	\$3,183	Equipment and services as needed
<b>TOTAL FUNDING REQUEST</b>	<b>\$427,500</b>	<b>\$380,320</b>	<b>\$807,820</b>	