Resolution authorizing the San Francisco Public Library to accept and expend a grant in the amount of up to $807,820 of in-kind gifts, services, and cash monies from the Friends of the San Francisco Public Library for direct support for a variety of public programs and services in FY2019-2020.

WHEREAS, The Friends of the San Francisco Public Library (Friends) is a non-profit organization that advocates, fundraises, and provides critical support for the San Francisco Public Library and related literary and educational programs; and

WHEREAS, The Public Library submits proposals annually to the Friends for public programs and services; and

WHEREAS, The types of programs and services supported by these grants include Youth Programs, Adult Programs, Collections, Public Relations, Staff Development, and Innovation Programs; and

WHEREAS, Highlights of the upcoming FY2019-2020 program year support include Grants to Branches, program support for Summer Stride, the Public Library's summer learning initiative, and Connected Community programming; and

WHEREAS, The Department proposes to maximize use of available grant funds on program expenditures by not including indirect costs in the grant budget; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

FURTHER RESOLVED, That the Public Library is authorized to accept and expend up to $807,820 of in-kind gifts, services, and cash monies awarded by the Friends of San Francisco Public Library to support Library programs and services and related literary and educational programs.
educational programs in FY2019-2020.
Attachment III - FY 20 Friends of San Francisco Public Library Board Resolution & Award Table

Recommended: Michael Lambert

Department Head

Approved: [Signature]

Mayor

Approved: [Signature]

Controller

Mayor Breed
BOARD OF SUPERVISORS
April 25, 2019

Michael Lambert  
City Librarian  
San Francisco Public Library  
100 Larkin Street  
San Francisco, CA 94102

Dear Michael Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the request you submitted for Fiscal Year 2019-2020.

A total of $807,820 in direct funding is provided by Friends for programs that we have traditionally supported in the past, along with new initiatives, discretionary funding for staff development, grants for branch libraries and innovation programs throughout the system.

We are pleased to approve funding for the following programs areas: Grants to Branches ($110,316); Main Library Programs, including all Affinity Centers ($230,195); Children and Youth Services ($154,000); Public Affairs & Community Partnerships, including One City One Book ($63,970); Community Programs & Exhibitions ($76,000); Literacy & Learning ($39,000); Strategic Initiatives ($30,000); Professional Development ($49,000); and all other programs ($55,339). The full detail of allocations to programs funded from unrestricted and restricted funds is attached.

As in past years, we look forward to receiving an estimate of the amount you plan to use and the timeline for expenditures when you are able to develop it. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted for this cycle will become available at the beginning of the new fiscal year, beginning July 1, 2019. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect the impact of the funding, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding, as well as at programs in the libraries, and to continue to receive any evaluations or other measures of the programs. This information will help us make the case to funders that libraries are a sound investment of their philanthropic dollars.

710 Van Ness Ave. SF CA 94102  
Tel: 415.626.7500  
www.friendssfpl.org
Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public asset. We look forward to an exciting year!

Best regards,

Marie Ciepiela
Executive Director
(415) 477-5220
marie.ciepiela@friendssfpl.org

Cc:  David Stringer Calvert, Chair of the Board of Directors
<table>
<thead>
<tr>
<th>Fund/Activity</th>
<th>Unrestricted</th>
<th>Restricted</th>
<th>Total</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch Programs</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Grants to Branches - All ages</td>
<td>$15,000</td>
<td>$37,716</td>
<td>$52,716</td>
<td>Annual open houses and cultural celebrations at every neighborhood branch.</td>
</tr>
<tr>
<td>Grants to Branches - Youth</td>
<td>$34,000</td>
<td>$0</td>
<td>$34,000</td>
<td>Children and youth programs, including teen book &amp; writing clubs, homework</td>
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<td>tutoring, SAT preparation, resume design, coding clubs, chess &amp; board</td>
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<td>games, Lego playtimes, craft lessons, and authors/performers at story</td>
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<td></td>
<td>times.</td>
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<tr>
<td>Grants to Branches - Adults</td>
<td>$23,600</td>
<td>$0</td>
<td>$23,600</td>
<td>Adult/family programming, including yoga; dance; meditation; Tai Chi;</td>
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<td></td>
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<td>cooking classes; author talks; book clubs; movies; and teen tech assistants</td>
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<td></td>
<td></td>
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<td>for computer instruction.</td>
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<tr>
<td>subtotal</td>
<td>$72,600</td>
<td>$37,716</td>
<td>$110,316</td>
<td></td>
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<tr>
<td>Main Library Programs</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Grants for programs at Main library</td>
<td>$22,500</td>
<td>$1,000</td>
<td>$23,500</td>
<td>Programs that highlight the Main Library's resources and celebrate the</td>
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<td>community through its diverse Affinity Centers. Programming also includes</td>
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<td>computer and technology classes; personal, vocational and small business</td>
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<td></td>
<td>skill-building classes; access to technology; and literary and cultural</td>
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<td></td>
<td>events.</td>
</tr>
<tr>
<td>Effie Lee Morris Lecturer</td>
<td>$5,000</td>
<td>$0</td>
<td>$5,000</td>
<td>Annual lecture honoring an author for lifetime achievement in children/youth</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>literature at the Koret Auditorium.</td>
</tr>
<tr>
<td>San Francisco History Center</td>
<td>$0</td>
<td>$13,000</td>
<td>$13,000</td>
<td>For special acquisitions to the History Center, including &quot;Portola</td>
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<td>Shades,&quot; a new acquisition of materials about the ethnic development of the</td>
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<td></td>
<td>Portola District.</td>
</tr>
<tr>
<td>Phyllis Wattis Endowment for the</td>
<td>$0</td>
<td>$50,000</td>
<td>$50,000</td>
<td>Equipment for &quot;Memory Lab&quot; in the Digi Center; furniture for Filipino</td>
</tr>
<tr>
<td>Main</td>
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<td>American Center; furniture for the Fulton Room for Transitional Age Youth</td>
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<td>(TAY) programs; &quot;pop-up&quot; programs in the Atmaan to complement Civic</td>
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<td>Bridge/Adobe project, Civic Center Commons partnership and outdoor</td>
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<td></td>
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<td></td>
<td>exhibition with the Exploratorium.</td>
</tr>
<tr>
<td>Main Social Services Outreach</td>
<td>$0</td>
<td>$4,000</td>
<td>$4,000</td>
<td>Program support for TAY and youth at risk of homelessness to utilize</td>
</tr>
<tr>
<td></td>
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<td>programs offered throughout the Main.</td>
</tr>
<tr>
<td>African American Center</td>
<td>$0</td>
<td>$11,500</td>
<td>$11,500</td>
<td>Special exhibitions and literary programs associated with collection and</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>African American History Month.</td>
</tr>
<tr>
<td>James C. Hormel LBGTQIA Center</td>
<td>$0</td>
<td>$115,000</td>
<td>$115,000</td>
<td>The Hormel Fellowship; monthly literary programs; digitization of film</td>
</tr>
<tr>
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<td>archives; acquisition of special collections; Radar Productions, Show us</td>
</tr>
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<td>Your Spines and Sprightly programs; exhibitions; and participation in the</td>
</tr>
<tr>
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<td></td>
<td>Pride parade.</td>
</tr>
<tr>
<td>Wallace Stegner Center (Environment)</td>
<td>$0</td>
<td>$4,695</td>
<td>$4,695</td>
<td>Supplies for environmental education activities.</td>
</tr>
<tr>
<td>Talking Books &amp; Braille Center</td>
<td>$0</td>
<td>$3,500</td>
<td>$3,500</td>
<td>Purchase special collections and equipment.</td>
</tr>
<tr>
<td>subtotal</td>
<td>$27,500</td>
<td>$202,695</td>
<td>$230,195</td>
<td></td>
</tr>
<tr>
<td>Fund/Activity</td>
<td>Unrestricted</td>
<td>Restricted</td>
<td>Total</td>
<td>Description</td>
</tr>
<tr>
<td>------------------------------------------------------------------</td>
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<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Children &amp; Youth Services - Community Programs and Partnerships</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>General Systemwide Youth Programming</td>
<td>$37,205</td>
<td>$12,795</td>
<td>$50,000</td>
<td>STEAM learning resources; Drag Queen Story Hour; Big SF Plays; author visits and programs for youth in custody; Scholar Card enrollment promotion; mobile outreach; Early Literacy Buffet; and artist/performers for partnerships with SPMOMA, CJM Exploratorium, Asian Art Museum and Bay Area Discovery Museum.</td>
</tr>
<tr>
<td>Summer Steide Reading Programming</td>
<td>$93,250</td>
<td>$6,750</td>
<td>$100,000</td>
<td>Program reading awards; bags; STEM and youth leader internship program; materials; print program.</td>
</tr>
<tr>
<td>Dia de los ninos, dia de los libros</td>
<td>$0</td>
<td>$4,000</td>
<td>$4,000</td>
<td>Artist/performers and food for annual outdoor children and literacy event in the Mission District.</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$130,455</td>
<td>$23,545</td>
<td>$154,000</td>
<td></td>
</tr>
<tr>
<td><strong>Public Affairs - Community Program and Partnerships</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>Community Relations/Promotions &amp; Marketing</td>
<td>$42,470</td>
<td>$12,500</td>
<td>$54,970</td>
<td>Support for advertising and marketing of Library programs; CPP-Public Affairs special projects such as Night of Ideas and other citywide events; Discovery &amp; Go free museum passes.</td>
</tr>
<tr>
<td>Friends' Initiative: At the Library</td>
<td>$9,000</td>
<td>$0</td>
<td>$9,000</td>
<td>Support production of Library monthly newspaper.</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$51,470</td>
<td>$12,500</td>
<td>$63,970</td>
<td></td>
</tr>
<tr>
<td><strong>Community Programs &amp; Exhibitions</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>Connected Community (Exhibitions &amp; Adult Programming)</td>
<td>$46,000</td>
<td>$0</td>
<td>$46,000</td>
<td>50 exhibitions; authors/performers; program supplies and program material production for system-wide themes (i.e. HackStory, More than a Month African American History Month, Latino Heritage Month).</td>
</tr>
<tr>
<td>Volunteer Services Recognition Event</td>
<td>$5,000</td>
<td>$0</td>
<td>$5,000</td>
<td>Food and supplies for volunteer appreciation.</td>
</tr>
<tr>
<td>Friends' Initiative: One City, One Book</td>
<td>$12,975</td>
<td>$12,025</td>
<td>$25,000</td>
<td>Supplies, print materials, authors talks and events throughout the fall for patrons to read and engage around a selected book.</td>
</tr>
<tr>
<td><strong>subtotal</strong></td>
<td>$63,975</td>
<td>$12,025</td>
<td>$76,000</td>
<td></td>
</tr>
<tr>
<td><strong>Literacy &amp; Learning</strong></td>
<td>$0</td>
<td>$39,000</td>
<td>$39,000</td>
<td>One-on-one reading tutoring for adults, and additional adult literacy programs at the Bridge at the Main, Veteran Service Center and the branches.</td>
</tr>
<tr>
<td><strong>Strategic Initiatives</strong></td>
<td>$30,000</td>
<td>$0</td>
<td>$30,000</td>
<td>Professional services to update the Library’s strategic plan and advance the Connected Community concept; SFPL representation at industry conferences; and resources for department head to expand on strategic priorities.</td>
</tr>
<tr>
<td><strong>Professional Development</strong></td>
<td>$49,000</td>
<td>$0</td>
<td>$49,000</td>
<td>Additional training and attendance for SFPL staff at specialized trainings and conferences; staff appreciation and recognition.</td>
</tr>
<tr>
<td><strong>Collection Development Discretionary Fund</strong></td>
<td>$2,500</td>
<td>$0</td>
<td>$2,500</td>
<td>Procure books from smaller, local publishers.</td>
</tr>
<tr>
<td><strong>Wiley Innovation Fund</strong></td>
<td>$0</td>
<td>$8,400</td>
<td>$8,400</td>
<td>Grants for Librarians to conduct research, attend training and conferences, and develop pilot programs for cutting edge library services that keep SFPL an industry leader and might be scaled if successful (i.e. Bibliobistro and Citizen Science Bioblitzes).</td>
</tr>
<tr>
<td><strong>Library Service &amp; Technology Act Grants</strong></td>
<td>$0</td>
<td>$4,250</td>
<td>$4,250</td>
<td>Digitizing, preserving and creating access services to historic San Francisco audiovisual recordings.</td>
</tr>
<tr>
<td><strong>Special Collections</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dannenberg Fund</strong></td>
<td>$0</td>
<td>$15,000</td>
<td>$15,000</td>
<td>Acquisition of German and Italian circulating materials.</td>
</tr>
<tr>
<td><strong>Deaf Services</strong></td>
<td>$0</td>
<td>$400</td>
<td>$400</td>
<td>Purchase of supplies and equipment.</td>
</tr>
<tr>
<td><strong>Latino/Hispanic Interest Collections &amp; Programs</strong></td>
<td>$0</td>
<td>$2,500</td>
<td>$2,500</td>
<td>Special community programming in the Latino/Hispanic Center &amp; International Center.</td>
</tr>
<tr>
<td><strong>Learning Differences</strong></td>
<td>$0</td>
<td>$3,106</td>
<td>$3,106</td>
<td>Tutoring and support programs for children.</td>
</tr>
<tr>
<td><strong>Automation/AV</strong></td>
<td>$0</td>
<td>$1,000</td>
<td>$1,000</td>
<td>Equipment.</td>
</tr>
<tr>
<td><strong>Special Activities &amp; Maintenance</strong></td>
<td>$0</td>
<td>$3,183</td>
<td>$3,183</td>
<td>Equipment and services as needed.</td>
</tr>
<tr>
<td><strong>TOTAL FUNDING REQUEST</strong></td>
<td>$427,500</td>
<td>$380,320</td>
<td>$807,820</td>
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</tbody>
</table>