SAN FRANCISCO PUBLIC LIBRARY

FYs 20 & 21 Budget

June 20, 2019
City’s overall budget:
• FY 20: $12.3B
• FY 21: $12.0B

Total budget is roughly half for enterprise & self-supporting departments and half for General Fund departments.

Other budget highlights:
• Total employee growth of 0.8% over the previously adopted FY 20 budget
• A fully funded capital plan
• Affordable housing investments
• Funding to improve public safety
• Cost of Doing Business monies for the City’s nonprofit partners
• Opportunities for All workforce development for high school youth
SFPL BUDGET OVERVIEW:

<table>
<thead>
<tr>
<th></th>
<th>FY 19 Budget</th>
<th>FY 20 Mayor’s Phase Budget (2)</th>
<th>Change from FY 19 Budget</th>
<th>FY 21 Mayor’s Phase Budget</th>
<th>Change from FY 20 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Expenditures (1)</td>
<td>$160.6</td>
<td>$173.8</td>
<td>$13.2</td>
<td>$169.3</td>
<td>($4.5)</td>
</tr>
<tr>
<td>Total FTE</td>
<td>696</td>
<td>701</td>
<td>5</td>
<td>701</td>
<td>0</td>
</tr>
</tbody>
</table>

- **Proposed budget includes all proposals approved in February 2019** (3)
  - Estimated budget as of February 21, 2019 submittal:
    - FY 20: $164.65M & fund balance use of $8.9M
    - FY 21: $167.40M & fund balance use of $5.2M

- **Key budget changes from February 2019 submittal:**
  - Educational Revenue Augmentation Fund (ERAF) one-time monies in FY 20: $4.2M
  - Library Preservation Fund revenue changes:
    - FY 20: $2.62M (excludes $4.2M in ERAF)
    - FY 21: $1.59M
  - Fund balance use:
    - FY 20: increased from estimated $8.9M to $11.92M (2)
    - FY 21 increased from estimated $5.2M to $5.4M
  - Labor cost changes: labor negotiations, fringe adjustments & converting Real Estate custodian positions to SFPL
  - Increasing the Main’s restroom monitoring from weekends only to daily: $0.5M
  - Additional capital allocations:
    - ERAF FY 20:
      - Branch renovations: $2M each for Chinatown and Ocean View
      - Fulton Street Activation: $0.2M
    - Seismic Joint FY 20: $2M
    - Capital Renewals FY 21: $1M

**Notes:** (1) Data as of May 31, 2019, Mayor’s proposed budget; (2) The FY 20 Mayor’s proposed budget is overstated by approximately $2M. A technical adjustment is pending to reduce the budget & reduce the fund balance use; (3) See Attachment I for the February 2019 SFPL Option 3 budget proposal, which the Commission created & approved on February 7, 2019.
SFPL BUDGET OVERVIEW: SOURCES

<table>
<thead>
<tr>
<th>Source Type</th>
<th>FY 19 Adopted Budget</th>
<th>FY 20 Mayor Phase Budget</th>
<th>FY 21 Mayor Phase Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Preservation Fund</td>
<td>147.20</td>
<td>161.43</td>
<td>162.85</td>
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<tr>
<td>Fund Balance</td>
<td>11.92</td>
<td>11.26</td>
<td>5.39</td>
</tr>
<tr>
<td>Library Fines &amp; Fees</td>
<td>0.67</td>
<td>0.44</td>
<td>0.37</td>
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<tr>
<td>Misc. Annual Sources</td>
<td>0.73</td>
<td>0.58</td>
<td>0.58</td>
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<tr>
<td>Bequests</td>
<td>0.10</td>
<td>0.10</td>
<td>0.10</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>160.61</strong></td>
<td><strong>173.81</strong></td>
<td><strong>169.29</strong></td>
</tr>
</tbody>
</table>

Key Source Changes:
- Library Preservation Fund growth:
  - FY 20 $14.23M
  - FY 21 $1.42M
- Fund Balance use for capital
- Elimination of overdue fines: $0.3M annually
## SFPL Budget Overview: Uses

<table>
<thead>
<tr>
<th>Use Type</th>
<th>FY 19 Adopted Budget</th>
<th>FY 20 Mayor Phase Budget</th>
<th>FY 21 Mayor Phase Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>89.93</td>
<td>97.13</td>
<td>101.19</td>
</tr>
<tr>
<td>Capital</td>
<td>29.26</td>
<td>31.01</td>
<td>20.83</td>
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<tr>
<td>Collections</td>
<td>15.92</td>
<td>17.62</td>
<td>20.46</td>
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<tr>
<td>Services of Other Depts.</td>
<td>11.99</td>
<td>12.41</td>
<td>12.66</td>
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<tr>
<td>Non-Personnel Services</td>
<td>5.91</td>
<td>8.29</td>
<td>7.93</td>
</tr>
<tr>
<td>Materials &amp; Supplies</td>
<td>3.70</td>
<td>4.02</td>
<td>3.79</td>
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<tr>
<td>BLIP Debt Service</td>
<td>2.54</td>
<td>1.72</td>
<td>1.74</td>
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<tr>
<td>Equipment</td>
<td>1.36</td>
<td>1.60</td>
<td>0.69</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>160.61</strong></td>
<td><strong>173.81</strong></td>
<td><strong>169.29</strong></td>
</tr>
</tbody>
</table>

| Net FTEs | 696 | 701 | 701 |

### Uses

- **Labor**: 55.88%
- **Capital**: 17.84%
- **Collections**: 10.14%
- **Services of Other Depts.**: 7.14%
- **Non-Personnel Services**: 4.77%
- **Materials & Supplies**: 2.31%
- **BLIP Debt Service**: 0.99%
- **Equipment**: 0.92%

**FY 20 Mayor's Phase Budget**
Budget & Finance Committee
June 19, 2019 agenda:

- Review the Board’s Budget & Legislative Analyst budget reduction proposals
- Consider a Board resolution to accept the FY 20 annual Friends of the San Francisco Public Library monies (1): $807,820
- Consider a Board ordinance to approve elimination of overdue fines and outstanding overdue fine debt (2)

- Full Board finalizes budget in July
- Mayor signs budget in July or August

(1) See Attachment II for the Board resolution to accept and expend the annual monies from the Friends and the summary award table; and, (2) see Attachment III for the Board ordinance to eliminate overdue fines and outstanding overdue debt.
Questions?

LIBRARIES FOR ALL